

OFFICIAL (Open)

# ST. PATRICK'S SCHOOL



## INFORMATION BOOKLET FOR PARENTS OF SECONDARY 1 STUDENTS (2024 INTAKE)

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OFFICIAL (Open)

# WELCOME MESSAGE

Welcome to St. Patrick's School!

Established in 1933 by the Brothers of the Christian Schools who arrived from France, St Patrick's School is a Lasallian institution with an illustrious tradition of *Touching Hearts, Engaging Minds and Transforming Lives*.

Applying a proactive, positive approach to student wellbeing and holistic development, St Patrick's School provides a contemporary educational experience that enables one and all, to flourish. We believe that an ability-driven, values-based education, which fosters inclusiveness and promotes achievement, will prepare our students to lead a life of service and distinction.

We hope that this e-Information Booklet will provide you with all you need to prepare your child/ward for his first week at school. Please note that there will be a **Parents Engagement Session on 5 January 2024 (Friday) at 5:30pm**. More information about the Parents Engagement Session will be shared in a separate Parent Gateway message.

For a better user experience and more accurate completion of the relevant forms, please use a desktop.

The following are important dates for your perusal:

Date	Time	Item	Action By	Page No. (for more information)
21 Dec	8:30am-12pm	Mass Appeal Exercise (MAE)	Parents of students who wish to transfer out of SPS due to severe medical conditions	<a href="#">5</a>
	5pm	Financial Assistance Scheme (FAS) Application Online Submission	Parents who wish to apply FAS for their child	<a href="#">15-17</a>
27 Dec	10am	Special Educational Needs (SEN) Parents Engagement Session	Parents of students who have Special Educational Needs	<a href="#">14</a>
	12pm	Accept Offer of Subject(s) at More Demanding Level (MDL) & Higher Mother Tongue (MT)	Parents of students who have been offered subjects at MDL / Higher MT	<a href="#">7</a>
29 Dec	9am to 11am	Purchase of books and uniform	All Parents / Guardians	<a href="#">18-19</a>
2 - 5 & 8 Jan	7:30am - Staggered Dismissal Timing	Orientation Programme	All Parents/Guardians	<a href="#">9</a>
5 Jan	5:30pm	Parents Engagement Session	All Parents/Guardians	-

We look forward to helping your sons grow into *Boys of Faith, Gentlemen with Purpose, Leaders with Heart*.

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## ABOUT US

### VISION

A Lasallian institution nurturing  
Boys of Faith, Gentlemen with Purpose and Leaders with Heart,  
who are worthy of God and man

### MISSION

Touch hearts. Engage minds. Transform lives.

### MOTTO

Potest Qui Vult! (He who Wills, Can!)

### VALUES

Self-Discipline  
Teamwork  
Respect  
Integrity  
Valour  
Excellence

## MASS APPEAL EXERCISE (MAE)

If you assess that your posted secondary school is unable to accommodate your child's physical health needs, you may appeal for a transfer. The MAE only applies to students with serious medical conditions or severe physical impairments as follows:

- a. **Serious Medical Conditions.** Students with persistent or serious illness e.g. chronic heart conditions, kidney problems. An official letter from a certified doctor must be attached to the application.
- b. **Severe Physical Disabilities.** An assessment from qualified medical professional(s) of the student's conditions and needs should be submitted. The assessment should clearly describe the extent of impairments (temporary/permanent) and the type of assistive device that the student is currently using (e.g. those requiring permanent use of a wheelchair).

Parents of students who are participating in the MAE are to submit their applications through the school's General Office on **21 Dec 2023 from 8:30am-12pm**. Please contact the School Admin Team at 63440929 before making your way down. Do ensure that you bring along **official supporting documents** for your application to be considered.

*Please take note of the following:*

1. Each student is only allowed to submit **one** application.
2. MAE is subject to availability of vacancies.
3. Reposted schools may be further away than the original posted school.
4. Successful applicants **will not** be allowed to reject the reposted school and request to be admitted back to their original posted school.
5. Students who participate in MAE due to "Serious Medical Condition" may only select a school from the List of Secondary Schools (list excludes IS/SAP/AS) attached.

**Students are required to report to their posted school on 2 January 2024 until the transfer is approved.**

If you are seeking a transfer due to other reasons, you **may** approach the school of choice directly.

It is important to keep the following in mind:

- your child's total PSLE score should meet the school's cut-off point of the posting year.
- your child should meet the school's admission criteria.
- the school must have available vacancies.

# CURRICULUM MATTERS

## Full Subject-based Banding in secondary schools

With Full SBB in secondary schools, students will have greater flexibility to study more subjects at different levels that suit their interests, aptitude and learning needs. There will no longer be separate Express, N(A), and N(T) streams, and students will be in mixed form classes where they can interact with peers of different strengths and interests.

Every child will continue to have access to opportunities, throughout their education journey, to develop their unique talents and fulfil their potential in life.

## Curriculum

	G1	G2	G3
<b>Common Curriculum</b> <i>These subjects are taken with the form class.</i>	Design & Technology Food & Consumer Education Art & Design Music Physical Education Character & Citizenship Education		
<b>Subjects Offered at Different Levels</b> <i>These subjects are taken at various levels.</i>	English Mother Tongue Mathematics Science		
	Humanities	Literature in English History Geography	

## Mother Tongue Languages

- a. According to the MOE's bilingual policy, the Mother Tongue Languages (MTL) is a compulsory subject in a secondary school education. Students who are exempted from MTL at PSLE level are automatically exempted at secondary level.
- b. Exemption from MTL is given only under exceptional circumstances:
  - i. students who join or re-join the school system mid-stream without prior learning of the MTL, or
  - ii. students with certified medical condition that would adversely affect their ability to cope with MTL.
- c. Returning Singaporeans and International students **MUST** reapply for exemption in Secondary School.
- d. If exemption is not granted, the student will need to take up one of the following as their second language: Chinese/ Malay / Tamil/ Hindi/ Punjabi/ Bengali/ Gujarati/ Urdu/ French/ German/ Japanese. Application for approval from MOE is required if the student intends to take up a non-mother tongue language as his second language.
- e. Students doing Punjabi, Urdu, Hindi or Gujarati must continue with this subject and hand in a copy of their PSLE cert to their class mentors for verification and retention.

## Offers for Subject (s) at More Demanding Level & Higher Mother Tongue

- Students in PG1 and PG2 who scored AL5 or better in a PSLE Standard subject can take the subject at the G3 Level; and
- Students in PG1 who scored at AL6 or better in a PSLE Standard subject or AL A in a PSLE Foundation subject can take it at G2 Level.

Students who have met these criteria will be receiving a Letter of Offer via Parents Gateway (PG) by **21 December 2023. Please indicate your acceptance of the offer by 27 December 2023, 12pm.** Do ensure you select the correct level for each subject when making purchases for books.

# FIRST WEEK OF SCHOOL MATTERS

We are excited to welcome the students on the first week of school.

The students will be undergoing a 5-day orientation programme and the objectives of this orientation are to establish:

- 1) a sense of belonging to the class and school
- 2) skills to begin managing transition
- 3) routines for self-disciplined behaviour

Students can look forward to team building competitions, a school heritage tour, music appreciation, mass dance and a campfire to round things up!

The students will be in their **Orientation Group (OG)** during the 5 days. **Their OGs can be viewed on Parents Gateway (PG) by 28 Dec 2023.** Please note that the dismissal time **differs** each day during orientation week. A brief schedule of the orientation programme will be shared with you via PG by 28 Dec 2023. Please also refer to this schedule for the meals that the school will be catering for and the meals that the students will need to purchase independently on a daily basis during this orientation week.

## Reporting Details:

**Date of Reporting:** 2 January 2024 (Tuesday)

**Reporting Time:** 07:30am

**Attire:** Primary School PE Attire\*

**Venue:** Indoor Sports Hall (ISH Level 1)

**Things to Bring:**

- 1) Water Bottle
- 2) Writing Materials

\*Students who are not able to attend the orientation in their Primary School PE Attire may report in a **plain short-sleeved t-shirt** and **dark coloured shorts**.

There will also be a **hair check** conducted on the **first day of school**. Please refer to the following page for an abridged version of the school's Code of Conduct pertaining to haircut and attire.



## CODE OF CONDUCT (HAIRCUT & ATTIRE)

### Haircut

- Patricians pride themselves on being **presentable and well-groomed** young men.
- Patricians sport an **appropriate hairstyle** that is short and neat.
  - A respectful Patrician avoids having inappropriate hairstyles that include stepped, high fade, undercut styles, Mohawk and Faux hawk styles.
  - Shaved hairstyles and razor lines are also considered inappropriate hairstyles.
  - The fringe, when pulled downwards, must be above his eyebrows.
  - The hair at the top / crown must not be too bushy or thick.
  - Hair at the side should not touch the ears.
  - Long sideburns are not allowed.
  - Hair at the back must not touch the shirt collar.
  - There must be a gradual slope at the back.
- All Patricians, with the exception of Sikh students, are **clean-shaven**. All facial hair including moustache, beard and stubble are not allowed.
- Patricians keep their **original hair colour** and do not dye or highlight their hair.
- The school will conduct **hair-checks twice a term** and give students a deadline by which to cut their hair.
  - Patricians comply willingly with school disciplinary consequences should they miss the haircut deadline.
  - Patricians and their parents accept that St Patrick's School reserves the right to engage the services of a professional barber to cut the hair of Patricians whom the school deems unacceptable after the given deadline. The cost of the haircut will be borne by Patricians.
- Patricians who continue to sport long and / or inappropriate, coloured hairstyles and/or unshaven appearance will be warned and their parents notified. Patricians know and accept that persistently flouting the haircut rule will result in their suspension from class / school. A respectful Patrician understands that he can only return to school for lessons if he has met the school's expectations for hairstyle and/or facial hair and given permission to do so.



Example of boys' hairstyle

## Attire

St Patrick's School is an institute with a long history and rich culture. A Patrician knows that he is part of a larger community of Patricians, past and present. It is a privilege to be a member of St Patrick's School, and every Patrician wears the uniform with respect and pride. Patricians take pride in dressing smartly for school and refrains from unauthorized alterations of the uniform. He always wears the prescribed school attire neatly in and outside of school. Refer to <https://go.gov.sg/patricianlookbook> for the new uniform for Sec 1 students.



### THE STANDARD SCHOOL ATTIRE

- The standard school uniform is to be worn on Mondays and is optional for the rest of the week. It consists of a white, short-sleeved shirt and white berms (for lower secondary) and belt.
- It should be worn, tucked in, with white socks and sports sneakers.
- The school tie must be worn with the standard school uniform on Mondays during morning assembly.

### THE CASUAL SCHOOL ATTIRE

- It consists of a polo top and white berms and belt (for lower secondary).
- It should be worn, tucked in, with white socks and sports sneakers.
- Patricians wear their full uniform / PE attire whenever they are in school even during school holidays. Patricians, past and present, know that St Patrick's School reserves the right to deny them access if they are improperly attired and / or have exposed tattoos.



## THE PE ATTIRE

- The House tees and sports shorts can be worn during PE only.
- They can be worn tucked out or tucked into the shorts.
- The House tee and sports shoes should be worn with sports sneakers and white socks.
- Before PE, Patricians will change out into PE attire before reporting for lessons and change back to the standard or casual attire after PE.
- Patricians know and accept the disciplinary consequences (i.e. suspension from class and / or returning home to change) for wearing the wrong attire without a valid reason.



## FOOTWEAR

- As budding sportsmen with a mind towards athletic performance and foot stability, Patricians wear coloured sports sneakers that are designed specifically for sporting purposes.
- Patricians refrain from wearing casual footwear that are originally designed for style and do not achieve the goal of athletic performance and foot stability. Sloppy footwear, loafers, street-wear, high cut canvas shoes, skate-boarding shoes, slippers and sandals are not worn to school as they do not serve the requisite purpose of sports footwear.
  - Patricians know that sandals with straps can only be worn due to a valid medical reason i.e. injuries / medical condition supported by medical certificate / memo.
  - Patricians know and accept the disciplinary consequences (i.e. returning home to change and/or suspension from class) for wearing non-approved footwear.

## Mobile Phone Policy (NEW)

- Patricians are allowed to bring their mobile phones to school. They are expected to keep their mobile phones in their own lockers **before the start of the morning assembly** and can only use it **after they leave school** for home.
- Patricians are not allowed to use their mobile phones during lessons, snack break, recess, in-between periods, free periods, productivity period and CCA.
- Patricians know and accept the disciplinary consequences for possession of their mobile phones during curriculum time will be for their mobile phones to be confiscated by the Student Management for up to 5 working days.

# COMMUNICATION PLATFORMS

## Teacher-Parent Communication

### *Parents Gateway (PG)*

The primary mode of communication of announcements to parents will be via *Parents Gateway (PG)*. This will include a letter before the start of each term, and any other formal announcements made by class mentors or subject teachers. Please ensure that you **enable notifications** on the App so that you are aware when an announcement or form has been posted by the school.

### *E-mail*

You may also reach out to your child's class mentors or subject teachers via email at any time of the school year if you have any questions. A list of your child's teachers and their email will be sent to you by their class mentors by the end of Term 1 Week 2.

## Teacher-Student Communication

### *Remind App*

The school uses the *Remind* App, as the official platform for teacher-student communication. This is a platform that will be used by both class mentors and subject teachers to make announcements for students throughout the year. Students can also use the App to communicate with their teachers during working hours.

The class mentors will be guiding the students in the installation of and registration for the App in the first two weeks of school.

# SUPPORTING STUDENT WELL-BEING

## Special Educational Needs (SEN)

The school is committed to supporting every child in their education needs. As such, the school is privileged to have two Special Educational Needs (SEN) Officers. The SEN Officers provide structured and systematic support to students with mild to moderate special educational needs (SEN) in mainstream schools, and enables them to integrate better and cope with the academic, social, physical and emotional demands of school life. The type and level of support provided will depend on the individual needs of the student.

We would like to assure you that there will be on-going support throughout the year for your child. This can take the form of:

- scheduled lessons (in small groups or one-to-one) - study skills, social skills, management of emotions, organizational skills etc
- withdrawal sessions / in-class observation and support
- SEN Peer Support Programme with emphasis on 'Bonding and Interacting' (Lower Sec), and 'Supporting one another towards Independence' (Upper Sec)
- targeted intervention programmes based on needs e.g. Face your Fears
- transition support for high needs students
- evaluation of Student's Progress

To support your child with the transition to the new school environment, do join the St. Patrick's School SEN Team at the *"Transition to SPS for Students with SEN – A Parents Engagement Session"* on **27 Dec 2023 at 10am**, as they share how you could better prepare your child for this change. Please register for the session via this link < <https://go.gov.sg/sps-s1-sen-support> >.

The LBS team will also be contactable via the following emails should you have any enquiries.

Staff	Appointment	Email
Ms Teo Bee Hoon	HOD (SEN)	<a href="mailto:teo_bee_hoon@moe.edu.sg">teo_bee_hoon@moe.edu.sg</a>
Mr Hafiz Syahiddin	AED (LBS)	<a href="mailto:muhammad_hafiz_syahiddin_johar@moe.edu.sg">muhammad_hafiz_syahiddin_johar@moe.edu.sg</a>
Mr Patrick Chng	AED (LBS)	<a href="mailto:chng_seng_buan_patrick@moe.edu.sg">chng_seng_buan_patrick@moe.edu.sg</a>

## Financial Assistance Scheme (FAS)

### Section A: FAS Information

To support the students' holistic educational needs regardless of financial background, families in financial need can get assistance from the Ministry of Education (MOE) and/or from the school (School-Based or School Council FAS).

Please refer to the table below for the criteria for the various Financial Assistance Schemes. If the application does not meet the criteria for MOE FAS, it will automatically be considered for School-Based FAS.

	MOE FAS	School-Based FAS	School Council FAS
Nationality	Singaporeans only (Use MOE FAS FORM)		Non-Singaporean
Per Capita Income (PCI)	≤\$750	\$751 to S\$1100	≤\$1100
Gross Household Income (GHI)	≤\$3000	≤\$4400 Subject to Case-by-Case basis	≤\$4400 Subject to Case-by-Case basis
Application Mode	E-Application Preferred		-
	Soft Copy attached in Section B (Collect Hardcopy from General Office)		

Please refer to the table below for the coverage under the various FAS.

	MOE FAS	School-Based / School Council FAS
School Fees & Misc. Fees	Full waiver of \$5.00 per month for MOE FAS and School Based FAS	Not Applicable for School Council FAS
Books	Textbooks & resource books	Coverage differs based on needs
School Attire	1 standard and 2 casual tops 1 PE T-shirt 2 pairs of berms and PE shorts 1 belt and 1 tie 1 pair of shoes and 2 pairs of socks	
Transport Subsidy	\$348 transport subsidy per annum for students taking public transport	
Food	\$3.90 x 10 meals per week x 4 weeks = \$156/month	\$156 / month

**Please note the following:**



1. If you have applied for **MOE FAS in Primary School**, please submit a copy of the **approved MOE letter** to the General Office **by 21 December 2023**. You will be able to **collect your books and uniform from the next day onwards**.
2. If your child has a **sibling in another school** and you have already applied for MOE FAS for **the sibling**, please make a copy of the approved MOE letter and submit it to the General Office on **by 21 December 2023**. You will be able to **collect your books and uniform from the next day**.
3. For **NEW applicants**, do **NOT** purchase your child/ward's uniform and books until the **results of your FAS application is approved**. Please follow the steps below in **Section B** and complete the FAS application latest by **21 December 2023**.

**Section B: Application Procedure**

(1) **Option 1:** Submit application form online for MOE FAS Application form

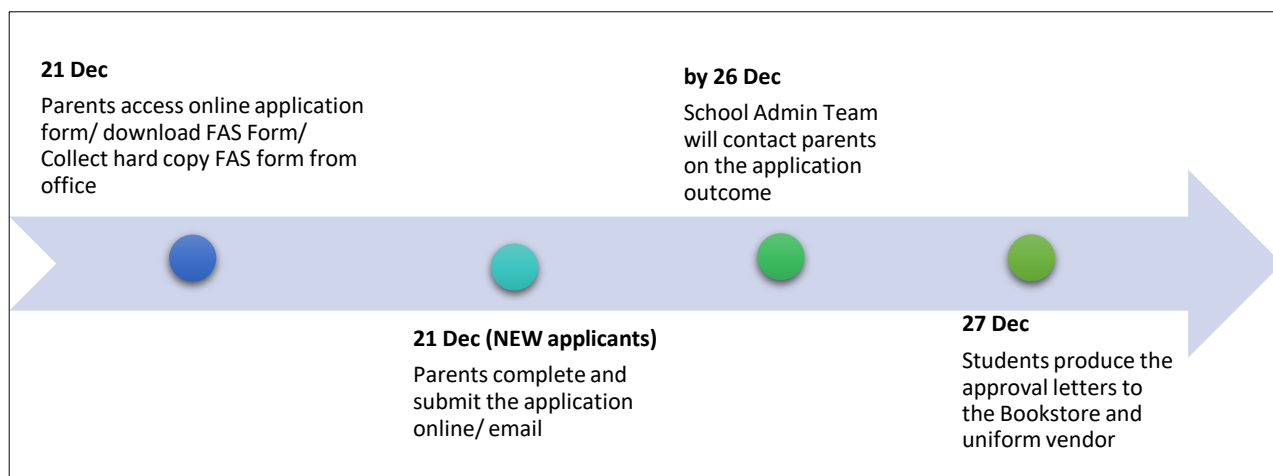
You are encouraged to submit your application online via [MOE eFAS Application Form](#).

(2) **Option 2:** Download and submit PDF MOE FAS / School Council FAS form with the relevant supporting documents via email to [stpatricksch@moe.edu.sg](mailto:stpatricksch@moe.edu.sg).

MOE FAS Application form 2024	School Council FAS Application Form 2024
 2024 MOE FAS Application Form.pdf <a href="https://go.gov.sg/moe-fas-appform">https://go.gov.sg/moe-fas-appform</a>	 School Council FAS 2024.pdf <a href="https://go.gov.sg/sps-schcouncil-fas-form">https://go.gov.sg/sps-schcouncil-fas-form</a>



- (3) **Option 3:** Collect hard copy FAS application form and **submit to General Office by 22 Dec 2023. Please call General Office at 6344 0929 to make prior appointment** before making a trip to School.



**Timeline for FAS Application**

**Please ensure that you have the following documents ready before you submit your application:**

1. CPF Transaction Statement or Contribution History for past 12 months.
2. Latest Income Tax Notice of Assessment (for both employed and self-employed household member(s)).
3. Latest payslip or a letter from the employer certifying gross monthly income (applicable only for employed household member(s)).
4. Proof of other sources of income (e.g. rental, pension, etc), if applicable.
5. Declaration of unemployment (if applicable).
6. Student/Matriculation card for full-time student at tertiary institutions (e.g. ITE, Polytechnics, Universities, and private schools) / Identification card for full-time National Servicemen (if applicable).
7. Copies of NRIC of household members, other than parents and unmarried siblings of the child. If there are other dependent children without NRIC, please submit copies of legal documents to show that they are staying in the same address.
8. Where applicable, documents showing proof of legal guardianship (e.g. a court order or Letters of Probate or Administration), for the purposes of Section VI of the application form.



# PURCHASE OF BOOKS & SCHOOL UNIFORM

To allow a smoother purchase process, we strongly encourage you to place your order for **books online** via the Pacific Bookstore website and select your preferred Self-Collection date. You may use the **same appointment** for self-collection of books and walk-in purchase of school uniform. Self-collection hours in school is from **9am to 3pm**.

Please observe the following **school safety measures** when entering the school for self-collection of books and walk-in purchase of school uniform:

- Show your appointment at the security counter.
- To avoid over-crowding, we recommend only one parent/guardian to accompany your child.
- Reschedule your appointment if you are not feeling well.

Please refer to the table below to access the relevant links.

BOOKS & RESOURCE BOOKLETS FROM Pacific Bookstore Pte Ltd	
WEBSITE	<a href="https://www.pacificbookstores.com">https://www.pacificbookstores.com</a> You will need to <b>create an account</b> on the website to make your order.
BOOKLISTS	<a href="https://go.gov.sg/sps-s1-booklist">https://go.gov.sg/sps-s1-booklist</a>
CONTACT INFORMATION	6929 8012 (Mon to Fri, 9.00am to 5.00pm, excluding eve of public holidays)
MODE OF PURCHASE	<ul style="list-style-type: none"> <li>• Please place your order <b>online</b> via Pacific Bookstore Pte Ltd website and arrange a time for self-collection or delivery.</li> <li>• Self-collection in school is strictly by appointment only.</li> <li>• Home Delivery option is available for a fee, per destination. More information can be found on the website.</li> </ul>
EXCHANGE POLICY & FAQs	<ul style="list-style-type: none"> <li>• All purchases are final and no cancellation.</li> <li>• No refunds allowed and only exchange will be entertained.</li> <li>• For FAQs, please refer to <a href="https://www.pacificbookstores.com/faqs">https://www.pacificbookstores.com/faqs</a></li> </ul>

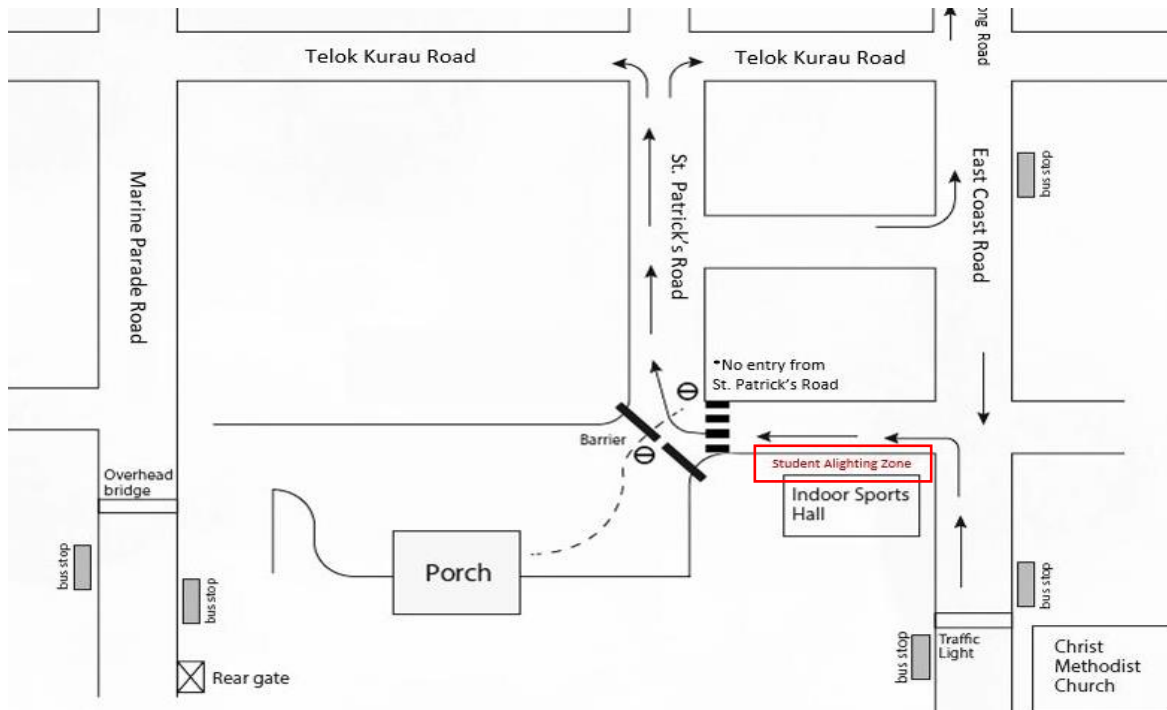
SCHOOL UNIFORM FROM My Uniform Shop (Asia) Pte Ltd	
WEBSITE	<a href="https://www.myuniformshop.com.sg/shop-now">https://www.myuniformshop.com.sg/shop-now</a> Please state <u>Sec 1 2024</u> for <u>Class (Year)</u> to sign up for access to the website.
CONTACT INFORMATION	6276 6689
MODE OF PURCHASE	<ul style="list-style-type: none"> <li>Students will be able to purchase the uniform in school during the orientation week.</li> <li>Sale of uniform will be available at the bookshop from 7.30am to 3.00pm during school terms.</li> <li><b>(For Sec 1s only)</b> Sale of uniform will be available on 21 to 28 December 2023, from 9.00am to 3.00pm, excluding weekends and public holidays.</li> </ul>
BUYING GUIDE FOR UNIFORMS	<ul style="list-style-type: none"> <li>Bring along a shirt and tailored shorts / pants that fit well on your child for the vendor to help recommend the suitable uniform sizes <b>or</b> refer to this <a href="#">buying guide</a> to take accurate measurements for the vendor to recommend the right fit for your child.</li> </ul>
PURCHASE OF PE ATTIRE	<ul style="list-style-type: none"> <li>Please note that the PE Attire should only be purchased <b>after</b> the orientation when the students' class allocations are confirmed. This is because the PE T-shirt is based on the House system which is announced when their classes are confirmed.</li> </ul>

# TRANSPORT ARRANGEMENTS

## Information for Parents Driving into School

Parents are required to use the allocated route (as shown in the map below) when driving into school before morning assembly. Please note that there is **no entry via St. Patrick's Road in the morning**. The **Student Alighting Zone** is indicated in **red**.

Be prepared for very heavy morning traffic along East Coast Road when the school term starts. Please follow the direction of the school staff who are assigned to ensure a smooth traffic flow in the morning. Please be patient and show respect and courtesy to fellow road users.



## School Bus Service

If you would like your child to commute to and from school via school bus, please contact Mr Ryan at the following number to arrange for either one or two way services.

Company	Contact Person	Contact Number	Email
Salsabila Transportation	Mr Ryan	87427127	<a href="mailto:ryankamis423@gmail.com">ryankamis423@gmail.com</a>

## Concessionary Travel

Sec 1 students will continue to use the Primary School Smart Cards for concessionary travel **till 30 April 2024**. A new one will be issued **before end April 2024**.

You are advised to purchase the Bus/Train/Hybrid Concessionary Pass for secondary school students once you attain your card.

Concession Pass	Benefit	Secondary
Bus Concession Pass (BCP)	Unlimited travel on basic fares buses	\$29
Train Concession Pass (TCP)	Unlimited travel on train rides	\$26.50
Hybrid Concession Pass (HCP)	Combination of BCP & TCP	\$54

Secondary 1 students are advised to return the old Primary School Smartcard to TransitLink once they receive the new Secondary School Smartcard from the school. Students can approach any TransitLink Ticket Office and Concession Card Replacement Office for refund of the old Primary School Smartcard. Refunded cards will be retained by TransitLink.

Students or Parents can call the TransitLink Hotline at 1800-2255 663 for more information.

## THE PATRICIAN PARENT

### St. Patrick's School Parents Support Group (PSG)

The purpose of The Patrician Parent is to promote and foster close communication between parents and the school as well as to promote the Lasallian spirit among the school community; through their support and presence at school events.

Membership is open to all parents with son/sons at St Patrick's School.

Please refer to the links below to find out more.

Item	Link
Website	<a href="https://stpatricks.moe.edu.sg/connect/the-patrician-parent">https://stpatricks.moe.edu.sg/connect/the-patrician-parent</a>

## HELPDESK

For enquiries, please call the School General Office at **63440929**.

To ensure that your needs are attended to in a timely manner, **please schedule an appointment before making your way down to school**. Persons with appointment will be given priority.

School operating hours between **20 to 29 December 2023 are from 9 am to 3 pm**, excluding public holidays and eve of public holidays.