

REFERENCE CHECK

You have been listed as a character referee for the said applicant in Section 1 who will be working/volunteering with Vulnerable Persons.

Vulnerable Persons refers to:

- Minor under the age of 18 years old and/or
- Persons with disabilities, including Persons covered under the Vulnerable Persons Act¹ and Mental Capacity Act².

Information submitted will be held in strict confidence and used to assess the applicant's suitability in working with Vulnerable Persons. For queries, please email **<insert contact>**.

Section 1

Information of Applicant	
Name:	
Position applied for:	
Previous position held (paid or voluntary):	

Information of Referee	
Name:	
Position held / Organisation:	
Contact number:	
Email address:	
Relationship to Applicant:	
Years known to Applicant:	

¹ <https://sso.agc.gov.sg/Act/VAA2018>

² <https://sso.agc.gov.sg/Act/MCA2008>

Section 2

Feedback on Applicant	
<p><u>Performance</u></p> <p>How would you describe the applicant's experience in working with Vulnerable Persons?</p>	
<p><u>Character</u></p> <p>How would you describe the applicant's character?</p>	
<p><u>Conduct</u></p> <p>How would you describe the applicant's conduct?</p>	
<p>How would you describe the applicant's strengths and areas for development in relation to working with Vulnerable Persons?</p>	
<p>Do you have concerns regarding the applicant's suitability to work with Vulnerable Persons?</p> <p>If yes, please provide details.</p>	
<p>Does the applicant have any disciplinary records?</p> <p>If yes, please provide details.</p>	
<p>Would you re-hire/ engage the services of the applicant?</p>	
<p>Please include any additional information that would be relevant in assessing the suitability of the applicant.</p>	