

## Application Form for Working / Volunteering with Vulnerable Persons

It is the policy of <name of organisation> that all persons applying to work or volunteer with Vulnerable Persons are required to complete an application form to determine the applicant's suitability. This is part of the process to safeguard the interests of participants and to ensure a safe and positive sporting environment that is free from harassment and abuse.

Vulnerable Persons refers to:

- Minor under the age of 18 years old and/or
- Persons with disabilities, including Persons covered under the Vulnerable Persons Act<sup>1</sup> and Mental Capacity Act<sup>2</sup>.

Information submitted will be used to assess suitability and <name of organisation> reserves the right to reject an application without assigning reason(s) whatsoever. A declaration does not automatically exclude your application as each application will be assessed individually.

### APPLICANT DETAILS

First Name:		Surname:	
Contact number:		E-mail:	
Date of birth:		Gender:	
Address:			
Position applied for (check all that applies)			
<b>Coach</b> (e.g., Head Coach, Assistant Coach)	<input type="checkbox"/>	<b>External vendor or contractor</b> (e.g., event organiser)	<input type="checkbox"/>
<b>Instructor</b> (e.g., Zumba, Kpop, Gym)	<input type="checkbox"/>	<b>Volunteer</b>	<input type="checkbox"/>
<b>Sport Professional</b> (e.g., nutritionist, biomechanist, physiologist, masseur etc)	<input type="checkbox"/>	<b>Others</b> (pls specify)	
Name of company or organisation (if applicable):			
Name of programme, event or service that you will be involved in:			

<sup>1</sup> <https://sso.agc.gov.sg/Act/VAA2018>

<sup>2</sup> <https://sso.agc.gov.sg/Act/MCA2008>

Brief description of programme, event or service that you will be involved in:

Describe your prior experience in working/volunteering with Vulnerable Persons:

## CHARACTER REFERENCE

*Please provide us with at least 1 Referee who can attest to your character. We may contact him/her to provide information related to your suitability to work/volunteer with Vulnerable Persons.*

Information of Referee #1			
Name:		Position Held:	
Contact number:		E-mail:	
Relationship to Referee:		Years known to Referee:	
Information of Referee #2			
Name:		Position Held:	
Contact number:		E-mail:	
Relationship to Referee:		Years known to Referee:	

## DECLARATION

1. Have you ever been under police investigation in Singapore or in any other country? ☐ Yes ☐ No

If Yes, give details:

2. Have you ever been issued any of the following in Singapore or in any other country? ☐ Yes ☐ No

- Stern warning from law enforcement
- Conditional warning from law enforcement
- Discharge Not Amounting to an Acquittal (DNATA/DNAQ) from a court of law
- Protection Order (PO) or Personal Protection Order (PPO) from a court of law

If Yes, give details:

3. Have you ever been charged and/or convicted of any offence in a court of law in Singapore or in any other country (even if the outcome is pending or unknown or did not result in a conviction)? ☐ Yes ☐ No

If Yes, state offence and outcome:

4. Have you been subjected to the following in Singapore or in any country? ☐ Yes ☐ No

- Dismissal/termination, suspension or debarment from any profession (e.g., staff, coach, service provider or athlete) or service (including paid/voluntary service)
- Warnings in respect of your personal behaviour
- Disciplinary proceedings by any organisation

If Yes, give details:

I hereby declare that all the information given herein are true and correct to the best of my knowledge, and I have not wilfully provided false or misleading information. I am aware that any false declaration or withholding of information will be considered a breach of the Safe Sport Unified Code under Section E (Misconduct Relating to Process) and may lead to:

- Withdrawal of any offer of employment or engagement (whether paid or voluntary) that has been made to me;
- Termination of my employment or engagement (whether paid or voluntary) without notice and compensation; and
- Disciplinary actions which may include dismissal, debarment

I also give consent to the collection, use and disclosure of my personal data for the purpose of administration relating to my employment or engagement.

In the event that I am involved with any investigations (criminal, disciplinary or otherwise) by the Singapore Police Force ("SPF") and/or any other relevant authorities, I hereby undertake that I shall inform **<name of organisation>** of the said investigations in writing within twenty-four (24) hours.

---

Signature

---

Date