**ANNEX A**

**FORM OF PROPOSAL**

*Instructions: Annex A shall be completed and submitted with the Proposal, together with any supporting documents, justifications or key assumptions where applicable.*

*An editable version of Annex A can be found at this* [*link*](https://go.gov.sg/mpa-eoi-supply-methanol-bunkering-annex-a)*.*

|  |  |  |
| --- | --- | --- |
| **S/N** | **Items** | **Please complete with the necessary details, or indicate the reference in the Proposal.** |
| **Background information** |
| 1 | Participant’s name and registered business address. |  |
| 2 | Profile of Participant and its partners, if any, in the consortium, and details of relevant experience. If the Participant consists of a consortium of companies, the Participant shall also list the key personnel from each company. |  |
| 3 | An up-to-date original or certified true copy of your Company Profile/Business Information printout from the Accounting and Corporate Regulatory Authority (ACRA) of the Participant and its partners, if any, in the consortium. |  |
| 4 | Operational experience (if any): Proven track record in the area of methanol handling (which could include production, delivery, distribution, and usage or storage of methanol and is not limited to the supply of methanol as a marine fuel). Provide details on prior and/or current experience in methanol bunkering activities, and/or any other methanol-related activities.  |  |

**REQUIREMENTS SPECIFICATIONS MET**

**EOI Requirements (refer to Paragraph 3 for details)**

You may submit the Proposal for any or all three sections, as applicable. Do indicate the applicable sections in the table below.

|  |  |
| --- | --- |
| **EOI Requirements** | **Please indicate with a “X” the section(s) that the scope of your proposal covers.** |
| **Section 1** |  |
| **Section 2** |  |
| **Section 3** |  |

For each requirement in each section, please indicate if the specific requirement clause is met and reference it to the page number of the Proposal.

**Section 1: Methanol supply**

|  |  |  |
| --- | --- | --- |
| Requirements Clause | Met (Y/N) | Reference in Proposal |
| 3.3.1 |  |  |
| 3.3.2 |  |  |
| 3.3.3 |  |  |

**Section 2: Methanol bunkering operating model in Singapore**

|  |  |  |
| --- | --- | --- |
| Requirements Clause | Met (Y/N) | Reference in Proposal |
| 3.4.1 |  |  |
| 3.4.2 |  |  |
| 3.4.3 |  |  |
| 3.4.4 |  |  |
| 3.4.5 |  |  |
| 3.4.6 |  |  |
| 3.4.7 |  |  |
| 3.4.8 |  |  |
| 3.4.9 |  |  |

**Section 3: Alternative methods to physical transfer of methanol molecules**

|  |  |  |
| --- | --- | --- |
| Requirements Clause | Met (Y/N) | Reference in Proposal |
| 3.5.1 |  |  |
| 3.5.2 |  |  |
| 3.5.3 |  |  |

**PARTICIPANT’S OFFICIAL POINT-OF-CONTACT**

|  |  |
| --- | --- |
| **Participant Name** |  |
| **Name of Contact Person** |  |
| **Designation** |  |
| **Telephone Number** |  |
| **Fax Number** |  |
| **Email Address** |  |

Any representations made by the Participant’s contact person shall be taken by MPA to be made at the express instruction of the Participant and shall bind the Participant.

**STRUCTURE AND ORGANISATION OF PARTICIPANT(S)**

|  |  |
| --- | --- |
| Full Name of Participant / Members of Consortium[[1]](#footnote-1)  |  |
| Legal Ownership of Participant / Members of Consortium[[2]](#footnote-2) |  |
| Registered Address  |  |
| Corporate Entity[[3]](#footnote-3) |  |
| For consortiums[[4]](#footnote-4)  |  |
| For Participants or in the case of consortiums, members, that are part of a group of companies, corporate shareholding charts showing the shareholdings up to the ultimate parent company or shareholder  |  |

1. In the case of a consortium, names of all members MUST be included. [↑](#footnote-ref-1)
2. Participants and all members of a consortium shall provide full information on their ownership, including: (i) the name and address of any person, company or corporation which owns, whether directly or indirectly, at least 50% of the total number of shares in the Participant (and in the case of an Participant comprising of a consortium, of each member of the consortium); (ii) the number, percentage and class of shares held by such person, company or corporation. This requirement applies not only to the direct shareholders of the Participant or the consortium members, but to all of their upstream shareholders as well. [↑](#footnote-ref-2)
3. For example, company limited by shares, limited liability partnership, partnership, consortium or joint venture, etc. Please provide certified true copies of documents evidencing the legal status of the Participant e.g. the ACRA business profile search or like documents. [↑](#footnote-ref-3)
4. Information must be submitted with respect to (i) the legal relationship among the members of the consortium (ii) the role and responsibility of each member of the consortium; and (iii) the address of the consortium to which the Authority may send any notice, request, clarification or correspondence. Please also provide certified true copies of documents evidencing (i) and (ii) (e.g. shareholders agreement, consortium agreement etc.). [↑](#footnote-ref-4)