

## Your project falls under the category of **CONSTRUCTION PROJECTS/** SUPPLY WORK I am the developer / main contractor / builder / owner of works to be

carried out at a: Construction site

- Precast concrete yard / ICPH Prefab factory
- RMC plant / Sand and aggregate terminal

**CHECK THAT YOUR PROJECT MEETS COVID-SAFE** 

(as of 1 August 2020)

STEP 1

**RESTART CRITERIA** 

**1A: ACCOMMODATION – Where should workers be staying?** All workers deployed on site should stay in dedicated accommodation cleared of COVID-19. These include cleared:

CONSTRUCTION TEMPORARY QUARTERS (CTQs) Temporary quarters for housing employees within a construction site or within parts of buildings still under construction **TEMPORARY** 

FACTORY-CONVERTED DORMITORIES (FCDs)

OCCUPATION **LICENSE QUARTERS** (TOLQs) Temporary licenses issued for the use of a plot of land to establish temporary quarters to support a specific project **PURPOSE-BUILT DORMITORIES (PBDs)** Dormitories specifically built to house foreign workers PRIVATE RESIDENTIAL **PREMISES (PRPs)** To set up CTQ, TOLQ or FCD **CLICK HERE** To set up TLQ CLICK HERE **CLICK HERE** To check dorm clearance schedule

**HDB FLATS** 

Industrial or warehouse developments partially converted to dormitories

Construction workers on the **SAME PROJECT** should stay in the **same dedicated accommodation** as far as possible. **WORKERS OF MAIN CONTRACTORS & SUBCONTRACTORS** 

Each CTQ/TOLQ should house workers for the **SAME PROJECT** only

**1A: ACCOMMODATION** – How should I segregate my workers?

If it is not possible to house all workers in the same CTQ/TOLQ, they can be housed in: HDB/PRP, where the entire unit is occupied PBD/FCD, where the whole by workers of the **SAME PROJECT** floor is occupied by workers of the **SAME PROJECT**, and

Each project can deploy workers from up to 10 accommodation addresses only. For workers who work on a project site for A SHORT PERIOD OF TIME (less than 6 weeks at the project site within a 3-month window), they should: • Stay in HDB/PRP, where the entire unit is occupied by workers of the SAME EMPLOYER

as an interim measure

Stay in PBD/FCD

where the whole

room is occupied

by workers of the

SAME EMPLOYER

**Allowed to take Private Hire Vehicles** 

(PHVs) & Taxis

whole room by workers of the **SAME WORKSITE TEAM** If this is not possible, workers should be cohorted in rooms based on their employers **WORKERS WORKING PART-TIME ON SITE** 

**Allowed to** 

commute

by personal

motocycles

or cars

1 SD0

Different

**Movement Control Plans for different** 

**Clear sanitisation** 

and hand

type of works

Total no. of workers > 50 – at least 1 SMO and 1 SDO for every 50 workers

50 workers

Provide point-to-point transportation for your construction workers who are Work Permit or S Pass holders, with staggered pick up/drop off. Workers Allowed to

Require

**Dedicated** 

Transport

Workplace

Accom-

**Type** 

modation

Workers working on non-construction sites and construction sites should not stay together.

**1B: TRANSPORTATION – How should my workers go to work?** 

take Public

**Transport** 

(MRT, Bus)

Non-Construction site HDB/PRP Construction site (incl. site office) PBD/FCD/ Employers must: Regardless of CTQ/TLQ/ • Work with dormitory operators to plan TOLQ/ place of work and coordinate pick-up times; GSFs<sup>[1]</sup> Pre-arrange and pre-pay for taxis/PHVs; • Comply with relevant SMMs

[1] GSFs are Government Source Facilities set by government for workers who have recovered from COVID-19 or decanted from dormitories. 1C: WORKSITE – How do I plan Safe Management Measures (SMM) for the site? Appoint full-time Safe Management Officers (SMO) and Safe Distancing Officers (SDO) according to the ratio of workers as stipulated in Covid-Safe Worksite Critera. SMO/SDO can play dual roles as e.g. WSHO, Safety Coordinator, Foreman, Supervisor. 1 SM0 1 SD0 1-10 workers 50 workers Total no. of workers\*  $\leq 10 - 1$  SMO 1 SM0

 Clear zoning demarcation • Clear segregation and staggering of workers working on different activities (both on site and in dorm) **Clearly demarcated** 

Zone 5 (Team D),

Temporary Works

Access for D-Wall Work

Access for DSM Work

- Temporary Work & Others Segregation → Different Level Working (6m below)

[Concept Figure (Section A)]

Access for Temporary Work

Develop SMM and monitoring plan with details on how to minimise mixing of workers. This includes:

1 SD0

\* Includes Main Contractor and Subcontractors' workers on site, and workers working as office assistants.

1 SM0

Zone 9 (Team C),

**Dwall Works** 

Zone 9 (Team B),

Ground level) Team C-01 (Day) & Team C-02 (Night)

Total no. of workers > 10 but  $\le 50 - 1$  SMO and 1 SDO

1–50 workers

work zones

- D-Wall & DSM Working Segregation

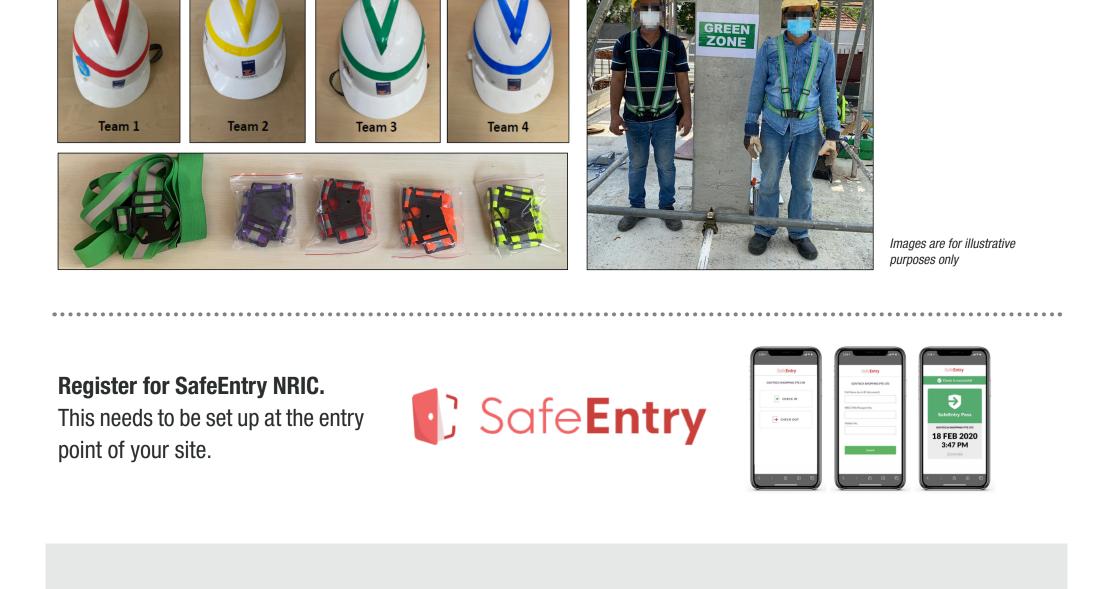
→ 2 layer of hard barricade with 2m

(Barricade to be moved as per progress) [ Concept Figure (Plan) ] D-Wall Working area

distancing

washing points DSM Working area **DSM Works** Team B-01 (Day) & Team B-02 (Night)

FOR THE RESIDENCE OF THE PARTY **Examples of visual identification for team demarcation** 



1D: WORKERS – How should I ensure workers are ready to start work?

Ensure your workers install

TraceTogether, SGWorkPass

**Checklist & Self-Help Tool for restart construction project** 

• If the tool shows that your project is ready, you will receive an email from BCA with

To access Interactive Guide on Application of Project Restart

APPLICATION FORM

Vorksite Safety Plan

• You should not make private swab test arrangement(s) for your local and foreign employee(s). From 1 August 2020,

via https://swab.hpb.gov.sg/ext/login.aspx (Please refer to https://go.gov.sg/bca-circular-srs for more information).

• Employees may start work while waiting for their swab tests, unless they are staying in dormitories that have not

If you have obtained BCA's approval for your workers but are still encountering problems, please email to BCA\_SafeWorkforce@bca.gov.sg

the Project Site is diagnosed

with COVID-19

**CLICK HERE** 

employers are to book the swab test appointments for your employee(s) on the Swab Registration System (SRS)

Construction and Supply Main Submission

**GUIDE ON** 

construction works and supply works consist

**APPLICATION** OF PROJECT RESTART

Use **self-check tool** to assess readiness of your project.

a link to make an Application to Restart Works.

Who should make this application?

Owner to submit application before works can restart.

and FWMOMCare App

STEP 2

STEP 3

Developers.

**SUPPLY WORKS:** 

**CONSTRUCTION PROJECTS:** 





Educate your workers on

Your workers must attend the

Covid-Safe workers training

Covid-Safe practices.

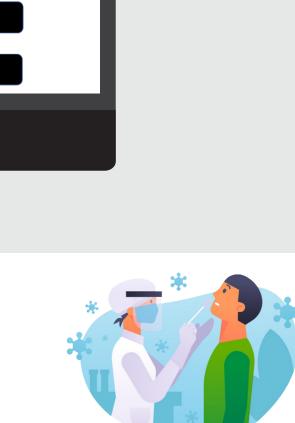
within 4 weeks

from restart approval

Update workers' accommodation with **MOM**.

Ensure that particulars of all workers/employees who work

on/visit site are submitted for approval to resume work.



PM to submit a daily

report to BCA

**CLICK HERE** 

**CLICK HERE** 

## Notify BCA if any person on Update BCA on the

After obtaining BCA's approval to start work

What if my application is rejected?

After obtaining BCA's approval to start work

• Employees are required to go for periodic routine swab test.

• Work pass holders must ensure their **AccessCode** is 'GREEN' to start work.

What should I do?

**BOOKING OF SWAB TEST** 

been cleared.

STEP 4

**SAFE ACCESS** 

workers on-site

Only approved and 'GREEN'

How to submit modification?

3-monthly schedule of the

work for the Project

**CLICK HERE** 

Review Utilise the Self-Assessment application, Checklist (https://go.gov.sg/ taking note of bca-project-readiness) to selfthe reasons for assess whether the COVID-Safe rejection restart criteria are met.

(AFTER RESUMING WORK)

**SAFE DISTANCING** 

SMM on site

• SMOs / SDOs to implement

Safe distancing markings

IMPLEMENT SAFE MANAGEMENT MEASURES

Contact BCA at bca.gov.sg/feedbackform/

For changes to manpower deployment/places of accommodation of workers permitted to work at the Project Site **Select "Modification for Quote the previously Re-submit revised Previously** approved application documents via: https://go.gov.sg/bca-**Approved Application**" number under Submission Type (e.g. 5aef5631sfvosa) construction-supply For changes due to typo errors (e.g. in project address/project title), contact **BCA\_Covid19@bca.gov.sg** 

## • Ensure segregation, zoning and cohorting plans are followed. Roving sub-contractors and visitors do not mix with workers **EXAMPLES OF GOOD PRACTICES OBSERVED ON SITE**

**Regular In-house Site Audit and Inspection** 

**Key Things to Look Out for** 



records with approved

workers list

Segregated entrances/exits



CONTAINMENT

• Covid Positive Response Plan

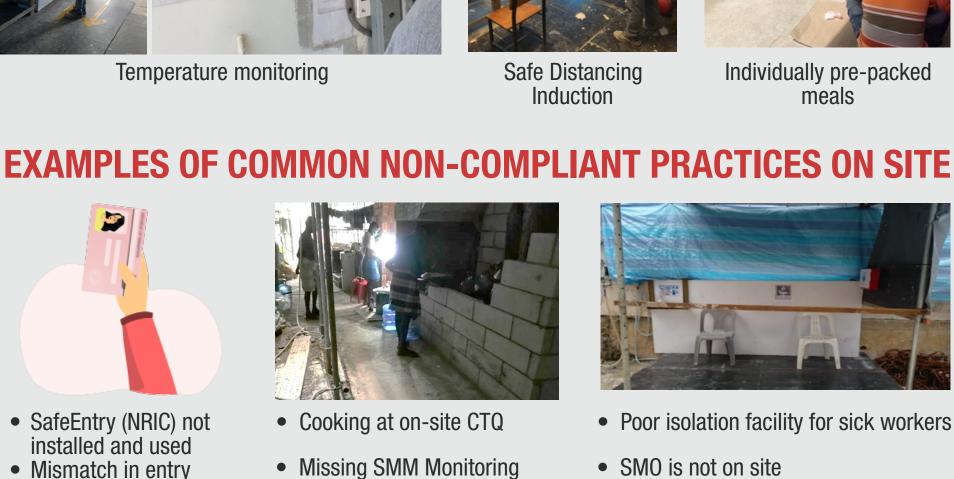
- cordon off zones, isolate

inform authorities

Clear zoning plan & SMO/SDO details

workers, clean and disinfect,

Visit BCA's website at www1.bca.gov.sg/COVID-19



PLEASE CLICK BELOW FOR OTHER GUIDES **LANDED HOUSING PROJECTS RENOVATION PROJECTS** 

> Subscribe to BCA's Telegram channel at www.t.me/BCASingapore Building and Construction Authority

Poor isolation facility for sick workers Missing SMM Monitoring SMO is not on site Plan on site For work to restart smoothly and be sustained in a safe manner, enforcement actions could be taken against worksites which are found to be non-compliant. This is to help contractors safeguard their workforce and projects. Images are for illustrative purposes only



**BuildSG**