

# Chongzheng Primary School

2024 – Primary 1 Orientation  
Administrative Matters



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School Website: <https://www.chongzhengpri.moe.edu.sg/>

Telephone Number: 67819002

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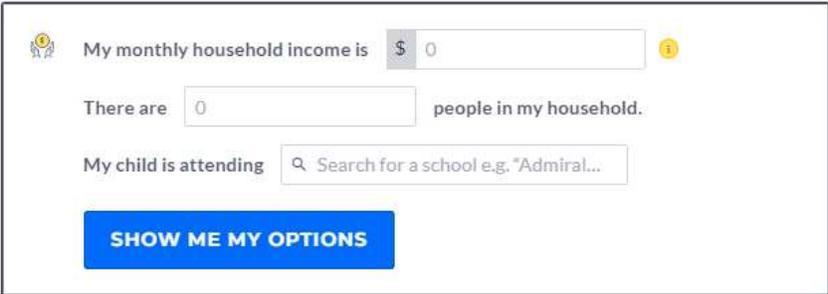
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S/N	Item	Remarks
1	<p><b>Invitation to Parents Gateway</b></p> <p>Parents Gateway (PG) is a mobile app developed by MOE to support parents' involvement in their child/ward's education journey. The app enables parents to receive information from the school and MOE and to perform a range of administrative functions such as giving consent for school programmes and activities, and declaring travel plans.</p> <p>As such, we encourage parents to download the Parents Gateway app on the mobile phone (available on iOS and Android platforms only).</p> <p>Upon successful download, the app will guide parents through a simple one-time onboarding process. You may also refer to <b>Annex A</b> for the step-by-step guide.</p>	<p>To refer to <b>Annex A</b> for the guide on Parents Gateway</p> <p><u><a href="#">Video - Getting Started for Parent's Onboarding</a></u></p>  <p><a href="https://go.gov.sg/pg-onboard">go.gov.sg/pg-onboard</a></p> <p><u><a href="#">MOE Parents Gateway Video</a></u></p>  <p><a href="https://go.gov.sg/moe-pgvideo">go.gov.sg/moe-pgvideo</a></p> <p>For parents who are unable to access Parents Gateway, do approach the General Office for assistance.</p>
2	<p><b>E-GIRO Application</b></p> <p>MOE has launched the MOE eGIRO service in Dec 2022 to provide parents with the convenience to sign up for GIRO easily through the Parents Gateway app which will direct parents to the specially curated MOE-DBS Portal hosted on MOE website (<a href="https://www.moe.gov.sg/financial-matters/fees/egiro">https://www.moe.gov.sg/financial-matters/fees/egiro</a>).</p> <p>Account holders from the following banks can sign up for the GIRO scheme with MOE:</p> <ul style="list-style-type: none"> <li>- Bank of China</li> <li>- DBS</li> <li>- HSBC</li> <li>- Maybank</li> <li>- OCBC Bank</li> <li>- POSB</li> <li>- Standard Chartered</li> <li>- UOB</li> </ul> <p>School will only accept and process hardcopy GIRO application forms that are using bank accounts from the non-eGIRO banks (banks not listed above).</p> <p>A copy of the user guide has been attached in <b>Annex B</b>.</p> <p><b>We strongly encourage parents to apply for GIRO in support of cashless transactions.</b></p>	<p>To refer to <b>Annex B</b> for the guide on E-Giro Application</p> <p>Do approach the General Office for Hardcopy Giro form if you encounter any difficulties in signing up for E-Giro.</p>

<p>3</p>	<p><b>Edusave Standing Order Application</b></p> <p>All Singapore Citizen students will have an Edusave account automatically opened for them and receive a yearly contribution.</p> <p>Parents can sign up for the Edusave standing order to use your child’s Edusave account to pay miscellaneous fees and enrichment programmes to reduce your out-of-pocket expenses.</p> <p>For more information, please refer to <a href="https://www.moe.gov.sg/financial-matters/edusave-account">https://www.moe.gov.sg/financial-matters/edusave-account</a> or you may scan the QR code (i).</p> <p>To sign up for Edusave Standing Order, please visit - <a href="https://go.gov.sg/edusave-standing-order-czps">https://go.gov.sg/edusave-standing-order-czps</a> . Alternatively, you may scan the QR code (ii).</p>	<p><u>QR Code (i)</u></p>  <p>To refer to <b>Annex C</b> for the guide on Edusave Standing Order Application</p> <p><u>QR Code (ii)</u></p>  <p><small>https://go.gov.sg/edusave-standing-order-czps</small></p>
<p>4</p>	<p><b>Other Financial Matters</b></p> <p><u>MOE Financial Assistance Scheme</u></p> <p>Singapore Citizens in financial need can get assistance from MOE on school fees and other expenses.</p> <p>For more information on the Financial Assistance Scheme, please visit this link - <a href="https://www.moe.gov.sg/financial-matters/financial-assistance">https://www.moe.gov.sg/financial-matters/financial-assistance</a> on the income eligibility criteria or you may scan the QR code (iii).</p> <p><b>Financial assistance eligibility checker</b></p> <p>Enter the details to check whether your child is eligible for financial assistance from January 2023 for mainstream and SPED schools or academic year 2023 for post-secondary education institutions.</p> <div data-bbox="196 1524 1024 1818" data-label="Form">  <p>The screenshot shows a web form with the following fields:</p> <ul style="list-style-type: none"> <li>My monthly household income is: \$ 0</li> <li>There are: 0 people in my household.</li> <li>My child is attending: Search for a school e.g. "Admiral..."</li> <li>A blue button labeled "SHOW ME MY OPTIONS"</li> </ul> </div> <p>Parents can apply through the online application (e-FAS) via this link: <a href="https://go.gov.sg/moe-efas">https://go.gov.sg/moe-efas</a> or scan the QR code (iv).</p>	<p><u>QR Code (iii)</u></p>  <p><u>QR Code (iv)</u></p>  <p><small>https://go.gov.sg/moe-efas</small></p> <p>Incomplete application form and supporting documents will not be processed.</p>

	<p>For parents with children in different schools, please submit only <b>one</b> application form for all your school-going children to one of their schools. The school which receives the application form will inform you of the outcome for all the children.</p> <p><b>Please do not purchase any School Textbooks/Materials and School Uniform if you are planning to apply for FAS.</b> There is strictly no refund allowed for items that were already bought before your recent successful FAS application.</p>									
5	<p><b>External Vendors</b></p> <table border="1" data-bbox="180 474 1073 1297"> <tr> <td data-bbox="180 474 396 747">School Bookshop</td> <td data-bbox="396 474 1073 747"> <p><b>The Continental Book Center</b></p> <p>Contact Number: 6788 5269 Website: <a href="https://thecontinental.sg/">https://thecontinental.sg/</a> - QR code (v)</p> <p><u>School Term Opening Hours</u> Monday – Friday 9am – 3pm</p> </td> </tr> <tr> <td data-bbox="180 747 396 1058">School Uniform</td> <td data-bbox="396 747 1073 1058"> <p><b>Shirley Season Wear</b></p> <p>Contact Number: 62804917 Website: <a href="https://www.shirleyuni.com/product-category/chongzheng-primary-school/">https://www.shirleyuni.com/product-category/chongzheng-primary-school/</a> - QR code (vi)</p> <p><u>School Term Opening Hours</u> Every Thursday @ Bus Bay beside Security Guard Post 1pm – 2:30pm</p> </td> </tr> <tr> <td data-bbox="180 1058 396 1159">School Bus</td> <td data-bbox="396 1058 1073 1159"> <p><b>Bedok Transport Pte Ltd</b></p> <p>Contact Number: 6242 0201 / 6284 3032</p> </td> </tr> <tr> <td data-bbox="180 1159 396 1297">Student Care Centre</td> <td data-bbox="396 1159 1073 1297"> <p><b>Big Heart Student Care</b></p> <p>Contact Number: 9855 2592 Email: <a href="mailto:chongzheng@shgstudentcare.com.sg">chongzheng@shgstudentcare.com.sg</a></p> </td> </tr> </table> <p>Please approach the respective vendors <b>directly</b> for any order/booking queries.</p> <p>For School Bus Booking, please submit your application via this link - <a href="http://www.bedoktransport.com/bedok_transport/register">www.bedoktransport.com/bedok_transport/register</a> or scan the QR code (vii).</p> <p>For Student Care Centre Application, please submit your application via this link - <a href="https://bigheartstudentcare.com/interest/">https://bigheartstudentcare.com/interest/</a> or scan the QR code (viii).</p> <p><i>Both the school and the student care will assess the eligibility of the application and <b>only short-listed applicants</b> will be contacted for the official registration.</i></p>	School Bookshop	<p><b>The Continental Book Center</b></p> <p>Contact Number: 6788 5269 Website: <a href="https://thecontinental.sg/">https://thecontinental.sg/</a> - QR code (v)</p> <p><u>School Term Opening Hours</u> Monday – Friday 9am – 3pm</p>	School Uniform	<p><b>Shirley Season Wear</b></p> <p>Contact Number: 62804917 Website: <a href="https://www.shirleyuni.com/product-category/chongzheng-primary-school/">https://www.shirleyuni.com/product-category/chongzheng-primary-school/</a> - QR code (vi)</p> <p><u>School Term Opening Hours</u> Every Thursday @ Bus Bay beside Security Guard Post 1pm – 2:30pm</p>	School Bus	<p><b>Bedok Transport Pte Ltd</b></p> <p>Contact Number: 6242 0201 / 6284 3032</p>	Student Care Centre	<p><b>Big Heart Student Care</b></p> <p>Contact Number: 9855 2592 Email: <a href="mailto:chongzheng@shgstudentcare.com.sg">chongzheng@shgstudentcare.com.sg</a></p>	<p>QR Code (v)</p>  <p>QR Code (vi)</p>  <p>QR Code (vii)</p>  <p>QR Code (viii)</p> 
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6 **Dates for Sale of School Textbooks/Materials**

Mon	Levels	Tue	Levels	Wed	Levels	Thu	Levels	Fri	Levels
						30-Nov	P5 & P6	1-Dec	P2, P3 & P4
4-Dec	P1	5-Dec	P1					8-Dec	FAS
11-Dec	All Levels			13-Dec	All Levels	14-Dec	All Levels	15-Dec	All Levels
18-Dec	All Levels	19-Dec	All Levels	20-Dec	All Levels				
		26-Dec	All Levels	27-Dec	FAS				

**Operating Hours: 9am – 3pm**

7 **Dates for Sale of School Uniforms**

Mon	Levels	Tue	Levels	Wed	Levels	Thu	Levels	Fri	Levels
								1-Dec	All Levels
4-Dec	All Levels	5-Dec	All Levels					8-Dec	FAS
18-Dec	All Levels								
					27-Dec	FAS			

**Operating Hours: 9am – 3pm**

**Venue: School Canteen**

Parents may also purchase the uniforms online or at Shirley Season Wear’s retail outlet:  
 Northstar@AMK  
 7030 Ang Mo Kio Ave 5 #04-55 S(569880)  
 Operating Hours: 12pm – 6pm (Monday – Saturday)  
 Tel: 6280 4917

**Name tags**

All name tag orders are to be placed online at -  
<https://www.shirleyuni.com/product/chongzheng-primary-school-name-tags/> - or  
 you may scan the QR code (ix)

Note: Once the order has been placed, it will take approximately 6 – 8 weeks for it to be delivered to School. Name tags will be distributed to the students in school once school receives the items.

**QR Code (ix)**



## Parents Gateway: One-Time Onboarding

### **Step 1 – Singpass Registration and 2FA Setup**

Singpass is required for onboarding to Parents Gateway (PG). If you have not registered for a Singpass or have not set up the 2FA, please visit the Singpass website (<https://www.singpass.gov.sg>) or scan the QR code below to do so. Should you require further assistance, please call Singpass helpdesk at +65 6335 3533.

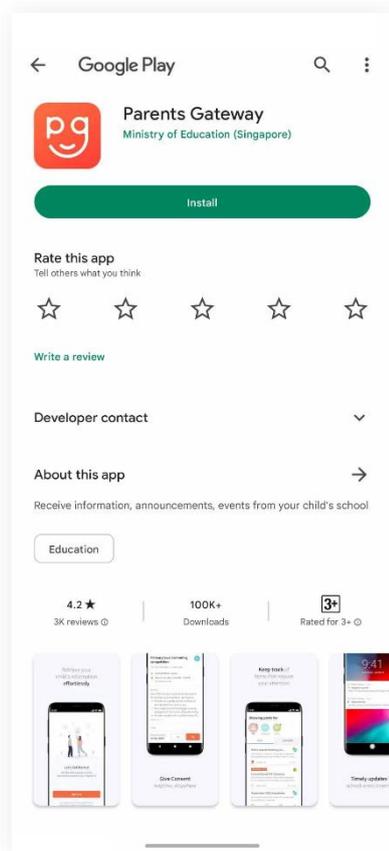
### **Instructional guides to register for Singpass and set up Singpass 2FA**



<https://go.gov.sg/pg001>

## **Step 2 – Download Parents Gateway Mobile App**

- a. Open the Apple App Store or Google Play Store app on your mobile phone.
- b. Search for the 'Parents Gateway' mobile app or scan the QR code below.



### **For Android**



<https://go.gov.sg/pg002>

### **For iOS**



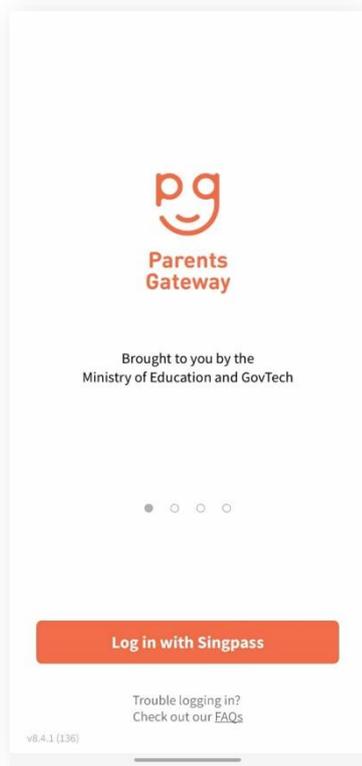
<https://go.gov.sg/pg003>

- c. Download and install the app on your phone.
- d. Enable '**Allow Notifications**' to receive push notifications.

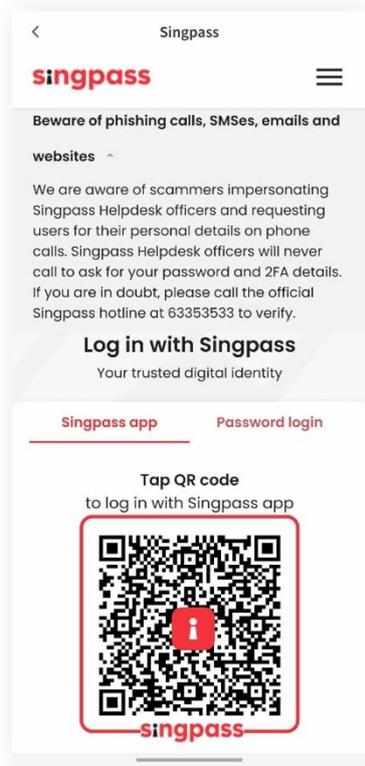
**Note:** Supported OS Versions - **Android 6.0 or later & iOS 11.0 or later**

### Step 3 – How to onboard Parents Gateway

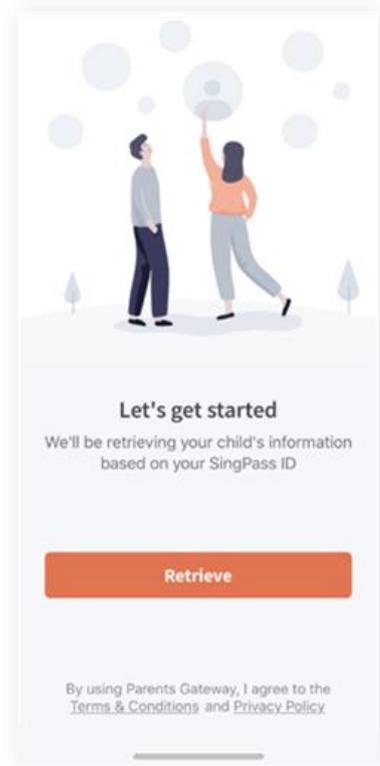
1. Tap on “Log in with Singpass”



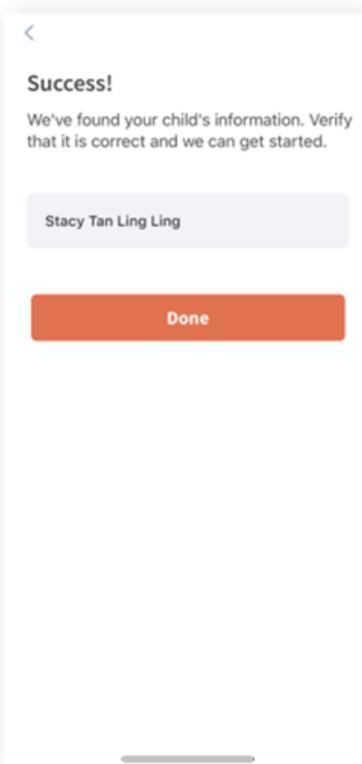
2. Log in with your Singpass (and 2FA)



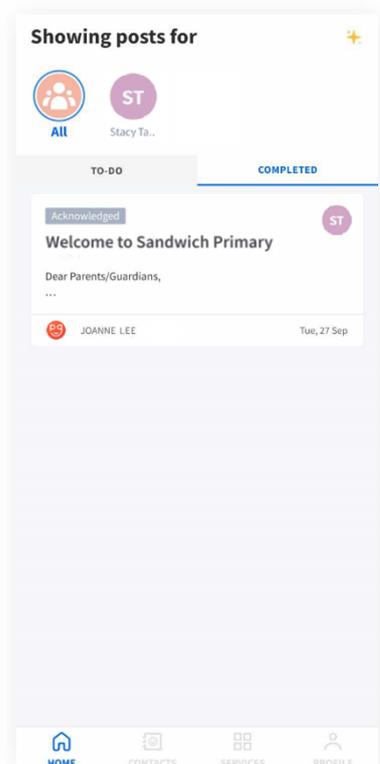
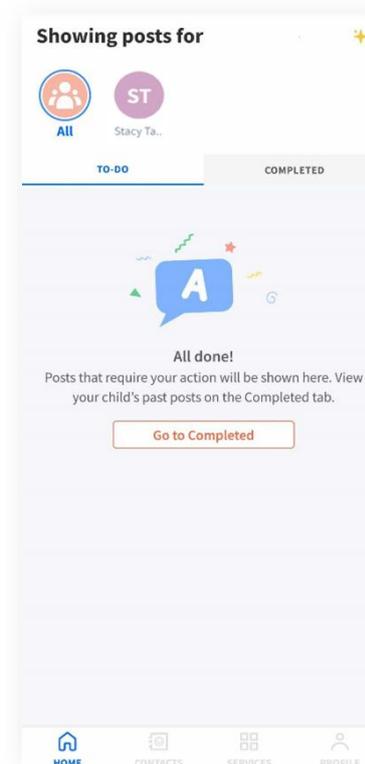
3. Tap on “Retrieve” to retrieve your child(ren)’s information



4. Tap on “Done” to complete the onboarding process

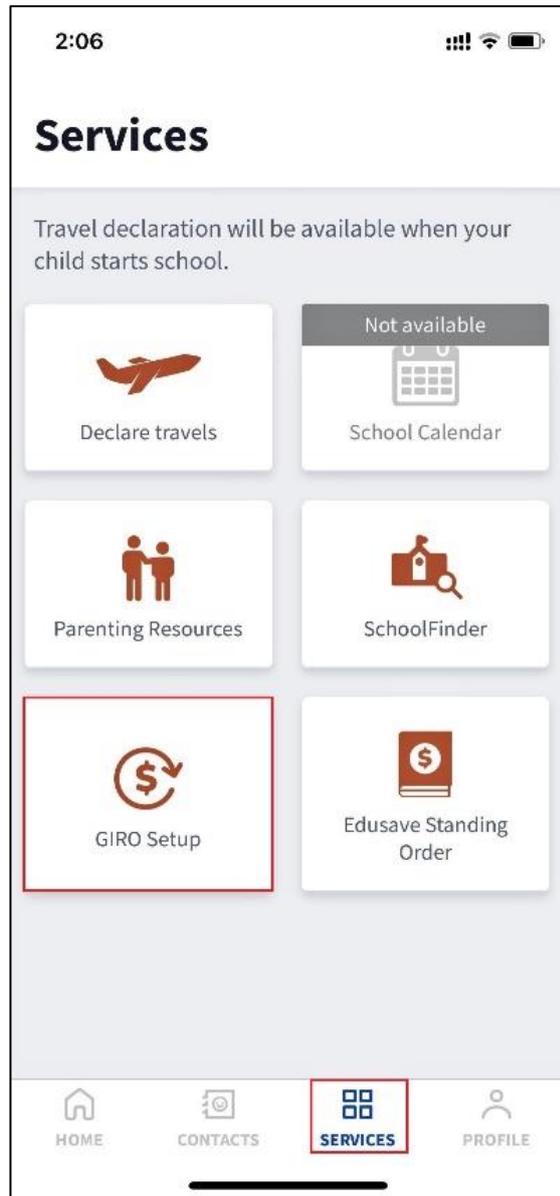


5. You should see your child(ren)’s initial(s) and announcements and/or consent forms posted by the school(s) (if any)



**1. Where to start?**

- i) Through Parents Gateway App:
  - Tap the “Services Tab”, then
  - Tap the “GIRO Setup” icon.



- ii) Through MOE e-GIRO portal weblink:
  - <https://www.moe.gov.sg/financial-matters/fees/egiro>



iii) Regardless of which link you choose, you will see the following page.

## Apply for eGIRO

Use our digital service to apply for GIRO arrangement for your child's school and miscellaneous fees.

You can apply for your child's school and miscellaneous fees to be paid through GIRO. The same GIRO arrangement will also be extended to cover their payment of enrichment programmes, school charges and deduction of national examination fees (Primary School Leaving Examination and GCE Examinations), where applicable.

### Acceptable bank accounts

Account holders from the following banks can sign up for the GIRO scheme with MOE through this page:



Other bank account holders will need to complete a [hardcopy GIRO application form](#) and submit the original signed form to your child's school. Child Development Account (CDA), joint account with 2 signatories and corporate accounts are not accepted.

### Things to note about your application

If you have submitted multiple applications for the same student before the cut off, we will only process your latest application.

We will update you on your application outcome via email during the following periods:

Date of submission	Date of email update
Submit by 25 <sup>th</sup> of month (Feb to Oct)	First week of following month
Submit by 25 <sup>th</sup> of month (Nov to Jan)	From Jan to first week of Feb

**APPLY FOR EGIRO**

Click this button to access the e-GIRO portal.

Note: You will be redirected to a website hosted by DBS, the service provider for eGIRO with MOE.



- Refer to the [user guide](#) (1MB) for the steps to sign up.
- We note that some HSBC account holders are facing issues with eGIRO setup, and have provided the feedback to HSBC. Meanwhile, please consider applying using accounts from other banks until the issue is resolved.
- For some banks, you may need to get ready your physical token.
- If you do not have internet banking, please approach your child's school for assistance.
- If you have any feedback, you can submit through our [online feedback form](#).

iv) Click the BLUE 'Apply for eGIRO' button to continue. You will be redirected to a website hosted by DBS, the service provider for e-GIRO with MOE.

## 2. Signing into the e-GIRO portal

- i) Fill in your details. (*Applicant name, applicant NRIC/FIN, applicant email, bill reference no., account holders's name*). All fields are mandatory.
- ii) Select your preferred bank from the dropdown list.
- iii) Read and accept the terms and conditions by checking the box.

**eGIRO** Direct Debit Authorisation (DDA)

You are signing up to join GIRO scheme with Ministry of Education.  
Please enter the following details. All fields are mandatory.

Applicant name: Name of person submitting this application

Applicant NRIC/ FIN: NRIC/FIN of person submitting this application

Applicant e-mail: Email of person submitting this application

Bill reference no.: UIN of the student applying for GIRO

Account holder's name: Name of Account Holder (as stated per bank account)

Select bank: DBS Bank Ltd (Please scroll up and down for more bank selections)

By providing and submitting the information as set out on this portal, you consent to the Government of Singapore's (as represented by the Ministry of Education (MOE) and its service providers) collection, use and processing of the information in Singapore and overseas, as well as the disclosure to and subsequent use of the

Please select your preferred bank from the drop-down list.

Read and accept the terms and conditions by checking the box before submitting.

### NOTE:

Industrial and Commercial Bank of China (ICBC) will be in the drop-down list for selection. However, we regret that we are unable to accept ICBC bank accounts for GIRO deduction currently. Please choose another e-GIRO bank.

- iv) Click "Submit".

eGIRO Direct Debit Authorisation (DDA)

MOE and its service provider(s) shall not, in any event, be liable for any loss, expense, damage, cost or any other liability incurred or suffered arising from or in connection with (i) any inaccuracy or incompleteness of the information entered by you; (ii) any system, server or connection failure, error, omission, interruption, delay in transmission, computer virus or other malicious, destructive or corrupting code, agent, program or macros; (iii) your use of the services pursuant to which you are providing and submitting the information on this portal.

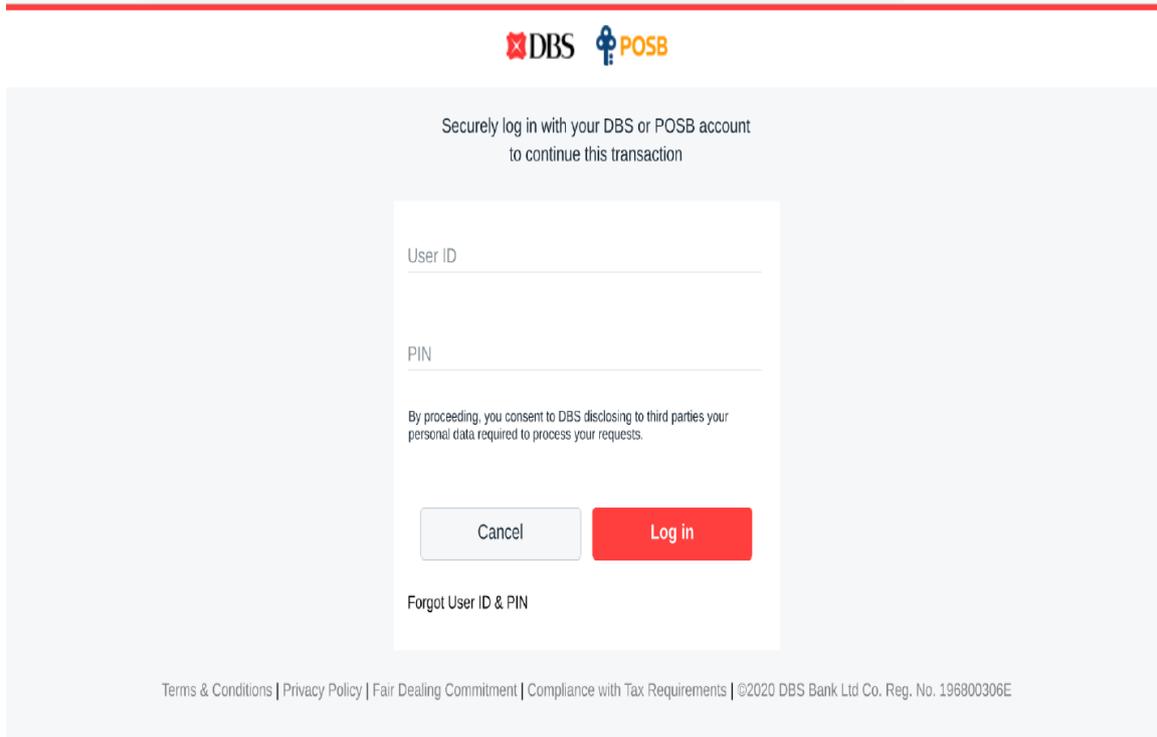
If you encounter any issues and/or require assistance, please click [here](#) for answers to our Frequently Asked Questions or submit your feedback at [www.moe.gov.sg/feedback](http://www.moe.gov.sg/feedback).

**SUBMIT**

- v) You will be re-directed to your internet banking portal. Depending on your chosen bank, your application experience will differ. Please see the relevant pages for DBS, OCBC and UOB.

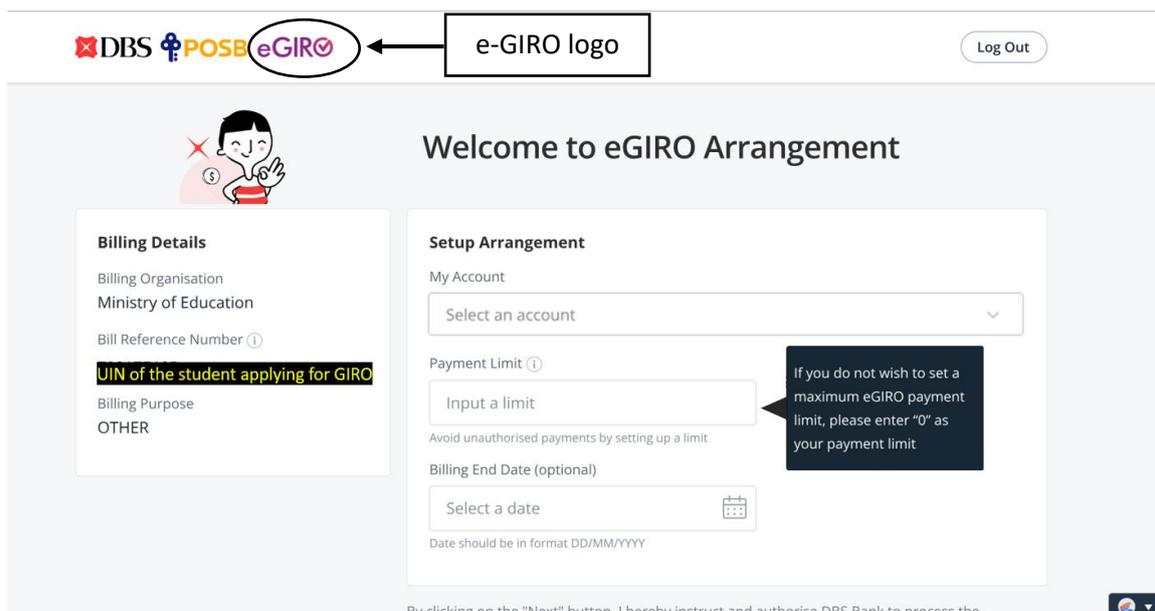
### 3A. e-GIRO application with DBS bank account

- i) At the internet banking portal, log in using your User ID and pin number. You will need to have internet banking access for this service.



The screenshot shows the login interface for the e-GIRO application. At the top, the DBS and POSB logos are displayed. Below them, the text reads: "Securely log in with your DBS or POSB account to continue this transaction". The login form contains two input fields: "User ID" and "PIN". Below the fields, there is a consent statement: "By proceeding, you consent to DBS disclosing to third parties your personal data required to process your requests." At the bottom of the form, there are two buttons: "Cancel" (grey) and "Log in" (red). Below the buttons, there is a link: "Forgot User ID & PIN". At the very bottom of the page, there is a footer with links for "Terms & Conditions", "Privacy Policy", "Fair Dealing Commitment", "Compliance with Tax Requirements", and a copyright notice: "©2020 DBS Bank Ltd Co. Reg. No. 196800306E".

- ii) To verify that you are at the correct page, the purple e-GIRO logo will be visible at the top of the screen.



The screenshot shows the "Welcome to eGIRO Arrangement" page. At the top left, the DBS, POSB, and eGIRO logos are displayed. A box labeled "e-GIRO logo" has an arrow pointing to the eGIRO logo. At the top right, there is a "Log Out" button. Below the logos, there is a cartoon character icon. The page is divided into two main sections: "Billing Details" and "Setup Arrangement".

**Billing Details**

- Billing Organisation: Ministry of Education
- Bill Reference Number: UIN of the student applying for GIRO
- Billing Purpose: OTHER

**Setup Arrangement**

My Account: Select an account

Payment Limit: Input a limit

Billing End Date (optional): Select a date

Date should be in format DD/MM/YYYY

If you do not wish to set a maximum eGIRO payment limit, please enter "0" as your payment limit

By clicking on the "Next" button, I hereby instruct and authorise DBS Bank to process the

- iii) Billing details will be auto filled. Select your preferred bank account and input '0' as the payment limit. Leave the Billing End Date as blank.

DBS POSE eGIRO e-GIRO logo Log Out

### Welcome to eGIRO Arrangement

**Billing Details**

Billing Organisation  
Ministry of Education

Bill Reference Number ⓘ  
**UIN of the student applying for GIRO**

Billing Purpose  
OTHER

**Setup Arrangement**

My Account  
Select an account

Payment Limit ⓘ  
Input a limit

Avoid unauthorised payments by setting up a limit

Billing End Date (optional)  
Select a date

Date should be in format DD/MM/YYYY

If you do not wish to set a maximum eGIRO payment limit, please enter "0" as your payment limit

By clicking on the "Next" button, I hereby instruct and authorise DBS Bank to process the

**NOTE:**

- a) CDA accounts, joint accounts requiring 2 signatories and corporate accounts cannot be accepted for e-GIRO applications.
- b) If you wish to set a deduction limit, please ensure it is enough to cover at least 3 months of school fees. You may check your child's estimated school fees at the [MOE website](#).



- c) If you wish to set an expiry date, please ensure it is after your child's expected final graduation from school to avoid premature termination.

iv) Review the submitted details. Click 'Submit' to proceed.

DBS POSB eGIRO Log Out

### Review

Billing Organisation	Ministry of Education	<span>Edit</span>
Bill Reference Number	UIN of the student applying for GIRO	
My Account	Your chosen bank account	
Billing Purpose	OTHER	
Payment Limit	No limit	
Expiry Date	No end date	

Submit

Terms & Conditions | Privacy Policy | Fair Dealing Commitment | Compliance with Tax Requirements | © 2021 DBS Bank Ltd Co. Reg. No. 196800306E

v) Follow the 2FA instructions to complete your e-GIRO application.

DBS POSB

#### Step 1



Tap on the notification sent to your mobile phone

OR



Go to your digibank app and tap on "Digital Token" next to the Login button  
You don't need to log in

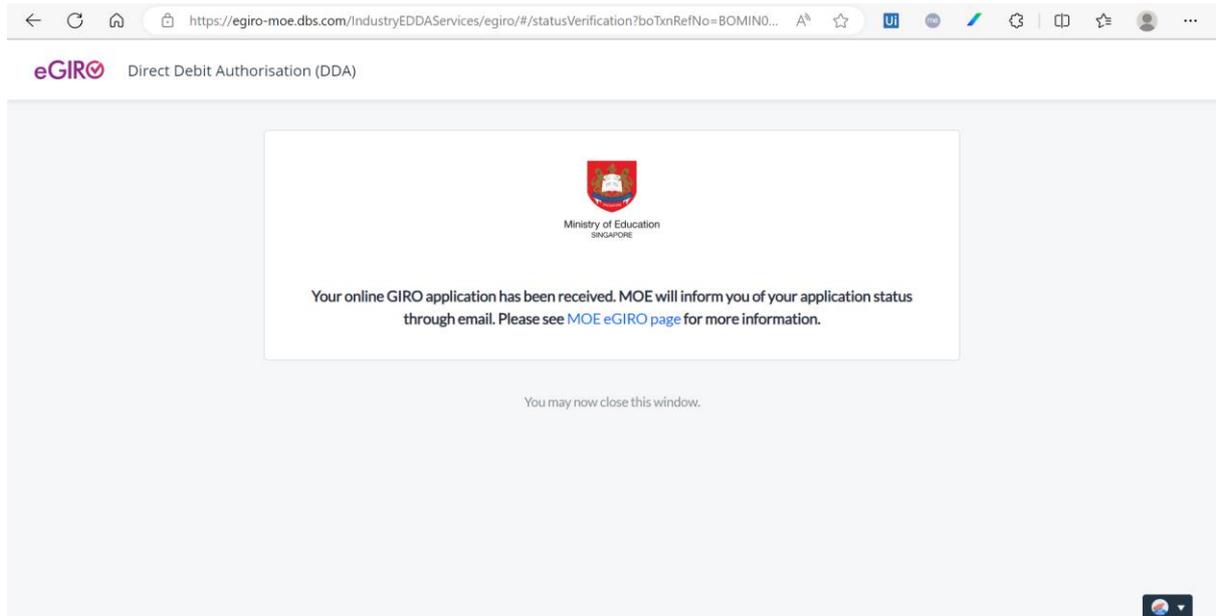
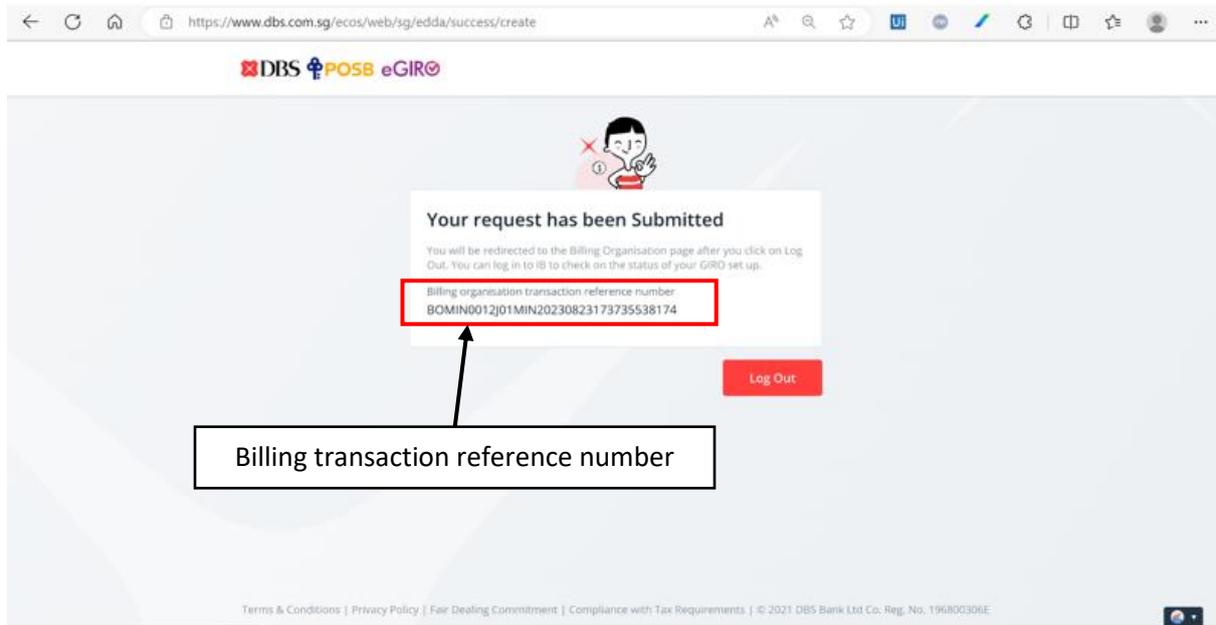
#### Step 2



Check your transaction before you tap on "Approve"  
This is valid for 60 seconds.

Terms & Conditions | Privacy Policy | Fair Dealing Commitment | Compliance with Tax Requirements | ©2021 DBS Bank Ltd Co. Reg. No. 196800306E

- vi) Upon successful submission, you will see the following screens. Please note the transaction reference number in case of enquiries.

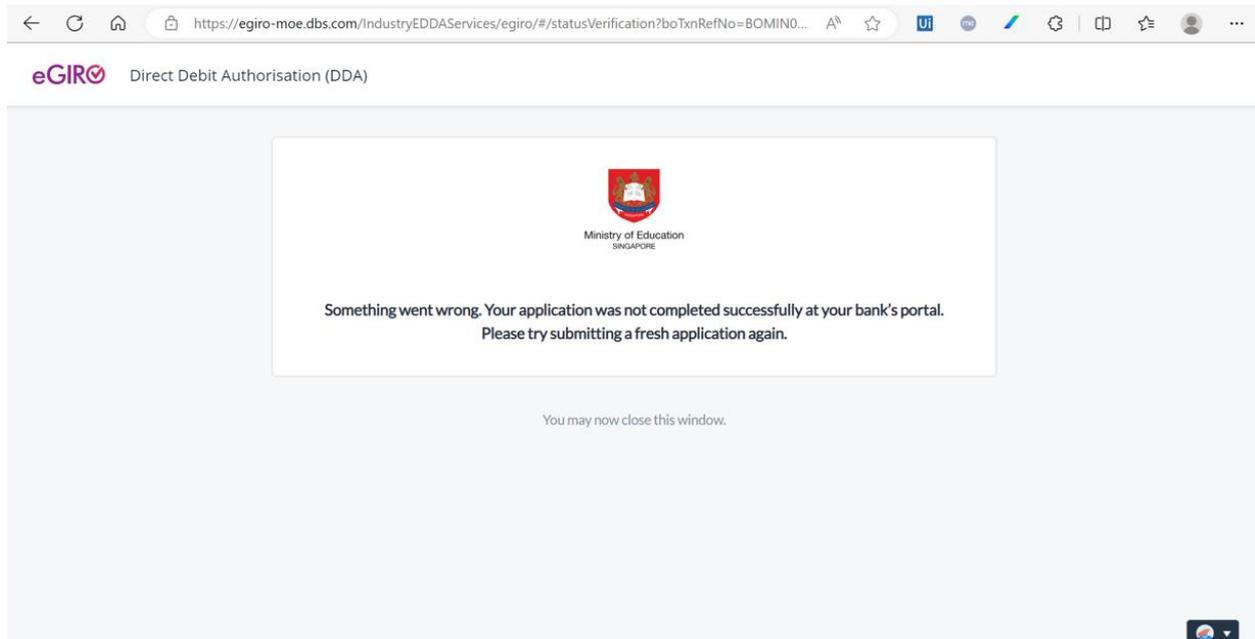
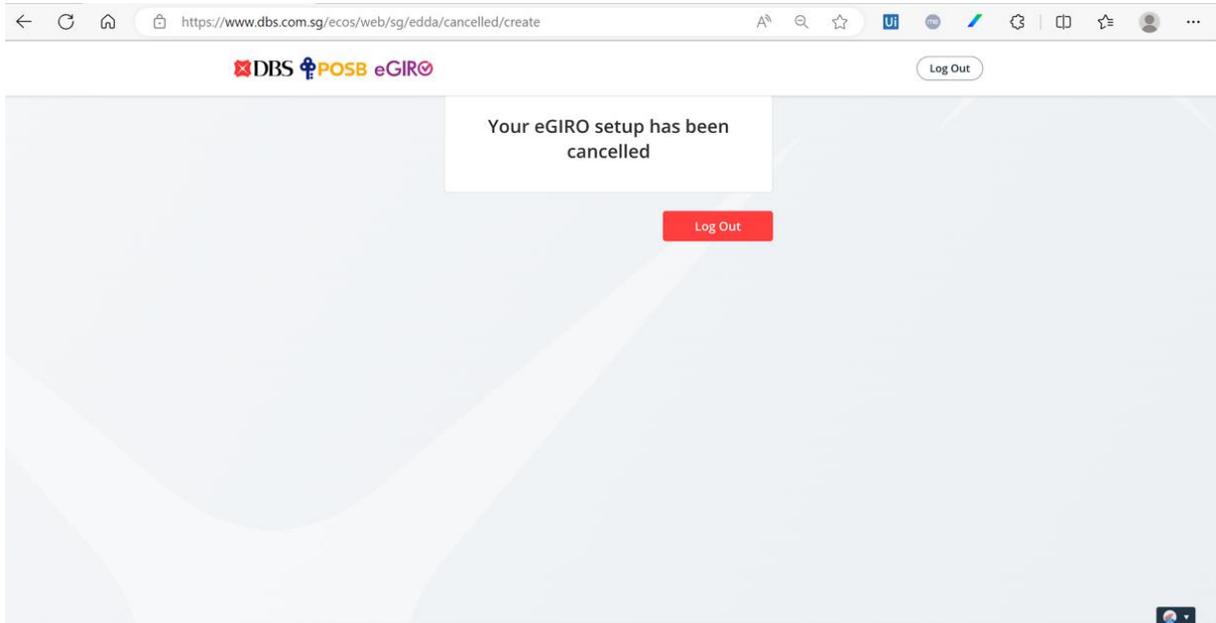


- vii) Bank account holder will also receive a SMS notification from DBS upon successful submission of the e-GIRO application.

Fr DBS: Your eGIRO application for with bill ref no. ending with 248D, submitted on 27/Nov/2022 was completed successfully. Please note that the first deduction may require up to 2 days to proceed. If unauthorised call DBS hotline.

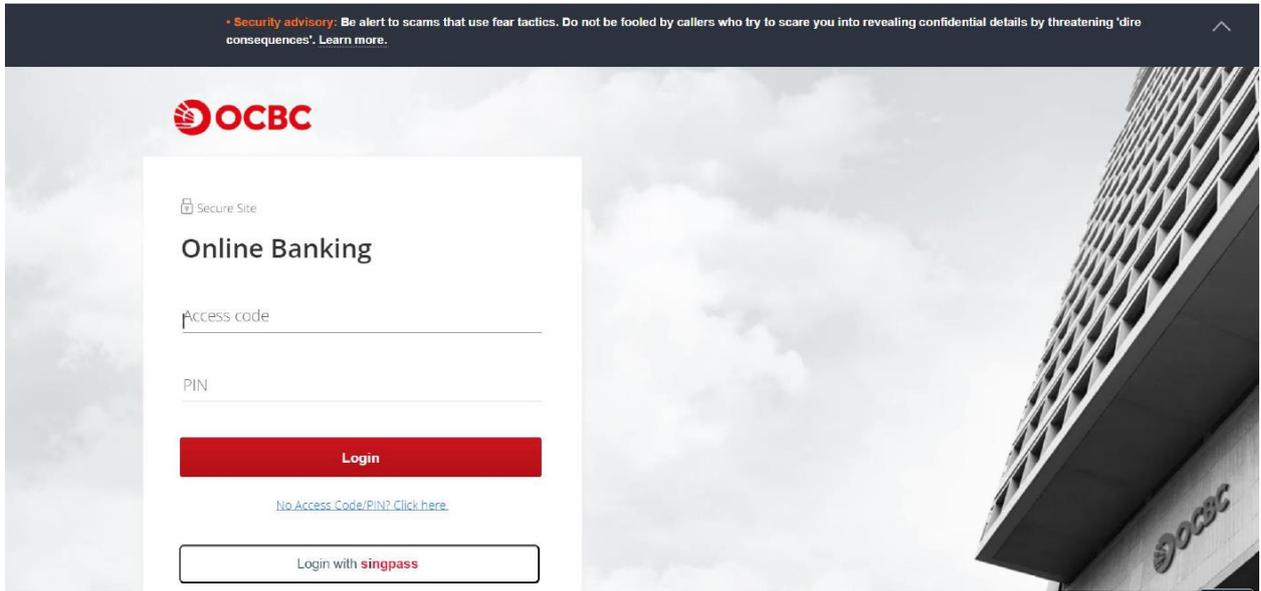
**SAMPLE**

- viii) If you see any error message like the ones below, your submission is unsuccessful. Please submit a new application through [eGIRO](#) again.

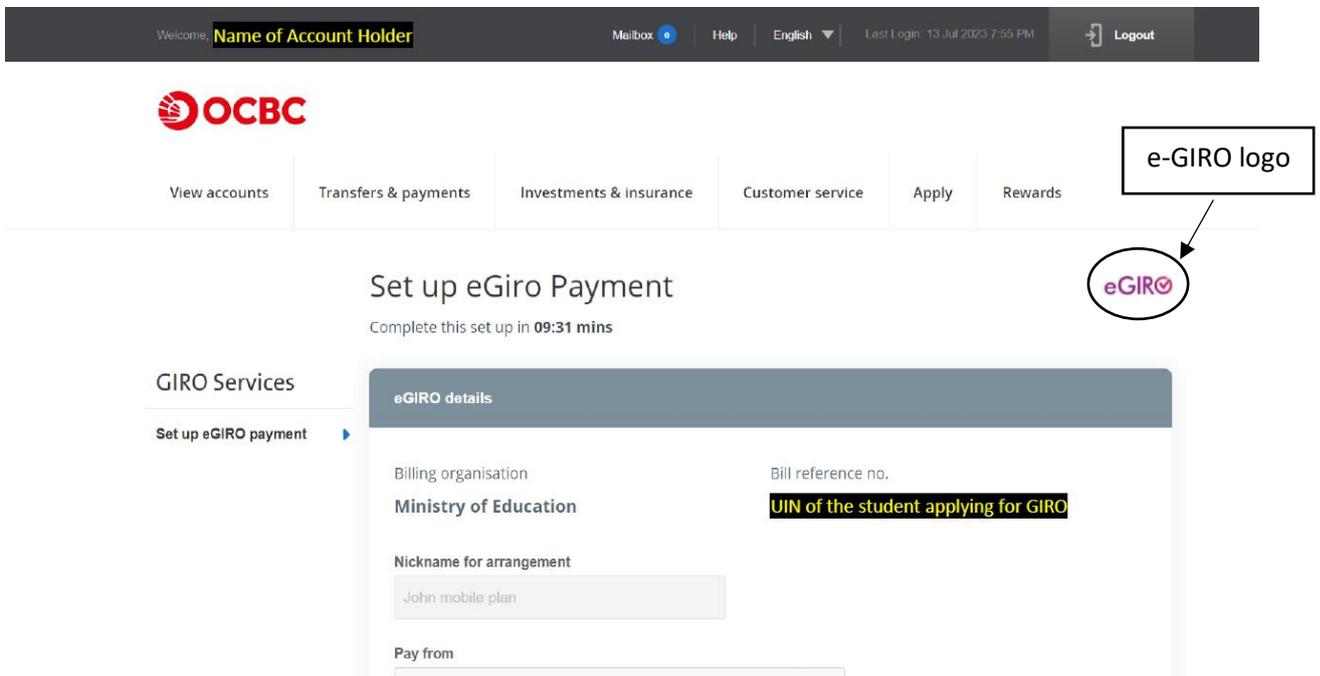


### 3B. e-GIRO application with OCBC bank account

- i) At the internet banking portal, log in using your access code and pin number or with Singpass. You will need to have internet banking access for this service.



- ii) To verify that you are at the correct page, the purple e-GIRO logo will be visible at the top of the screen.



- iii) Billing reference no. will be auto filled. Indicate a nickname for the arrangement, select your preferred bank account. Leave the Expiry date as blank.
- iv) Payment limit may be pre-populated from your bank settings. Ensure the payment limit is enough to cover at least 3 months of school fees, to avoid unnecessary penalty from the bank. You may check your child’s estimated school fees at the [MOE website](#).

Set up eGIRO payment

Billing organisation: Ministry of Education

Bill reference no.: UIN of the student applying for GIRO

Nickname for arrangement: John mobile plan

Pay from: Please select

Why are some of my accounts missing?

Payment settings

Set a payment limit and, if you wish, an expiry date for this arrangement. No payment will be made if the amount exceeds the limit set or if the arrangement expires.

Payment limit: 1,500.00 SGD

Expiry date (optional): DD MMM YYYY

Cancel Next

**NOTE:**

- a) You may not see some bank accounts in the drop-down list, as they are not accepted for e-GIRO transaction. Please refer to the FAQ link “Why are some of my accounts missing?” in the same page.
- b) If you wish to set an expiry date, please ensure it is after your child’s expected final graduation from school to avoid premature termination.

- v) Click Next to continue.

vi) Review the submitted details.

The screenshot shows the OCBC eGIRO 'Review and confirm' page. At the top, there is a navigation bar with 'Welcome, Name of Account Holder', 'Mailbox', 'Help', 'English', 'Last Login: 13 Jul 2023 7:55 PM', and a 'Logout' button. Below the OCBC logo is a menu with 'View accounts', 'Transfers & payments', 'Investments & Insurance', 'Customer service', 'Apply', and 'Rewards'. The main heading is 'Review and confirm' with a sub-heading 'Complete this set up in 07:46 mins' and the eGIRO logo. On the left, 'GIRO Services' is expanded to show 'Set up eGIRO payment'. The main content area is titled 'Authorise eGIRO payments to Ministry of Education' with a bill reference number 'UIN of the student applying for GIRO'. Below this is a section for 'eGIRO details' with a 'Nickname' field.

vii) Scroll and review the OCBC terms to the end. The Submit icon will change its colour. Click 'Submit' to continue.

Scroll to review the following terms to proceed with your application:

This screenshot shows a scrollable list of terms. The visible text includes 'account.' followed by three bullet points: 'Collect, use and disclose any personal data (as defined in the Personal Data Protection Act 2012) and customer information (as defined in the Banking Act (Cap.19)) from time to time about me and my accounts to any person and any organisation necessary to facilitate this eGIRO arrangement and for other reasonable purposes in accordance with OCBC's Data Protection Policy.', 'Reject the billing organisation's withdrawal instruction to debit my account due to insufficient funds and charge me a fee for this.', and 'At its discretion, allow the billing organisation's withdrawal instruction to debit my account even if this results in an overdraft on the account and charge me a fee for this.'

[Back](#)

Cancel Submit

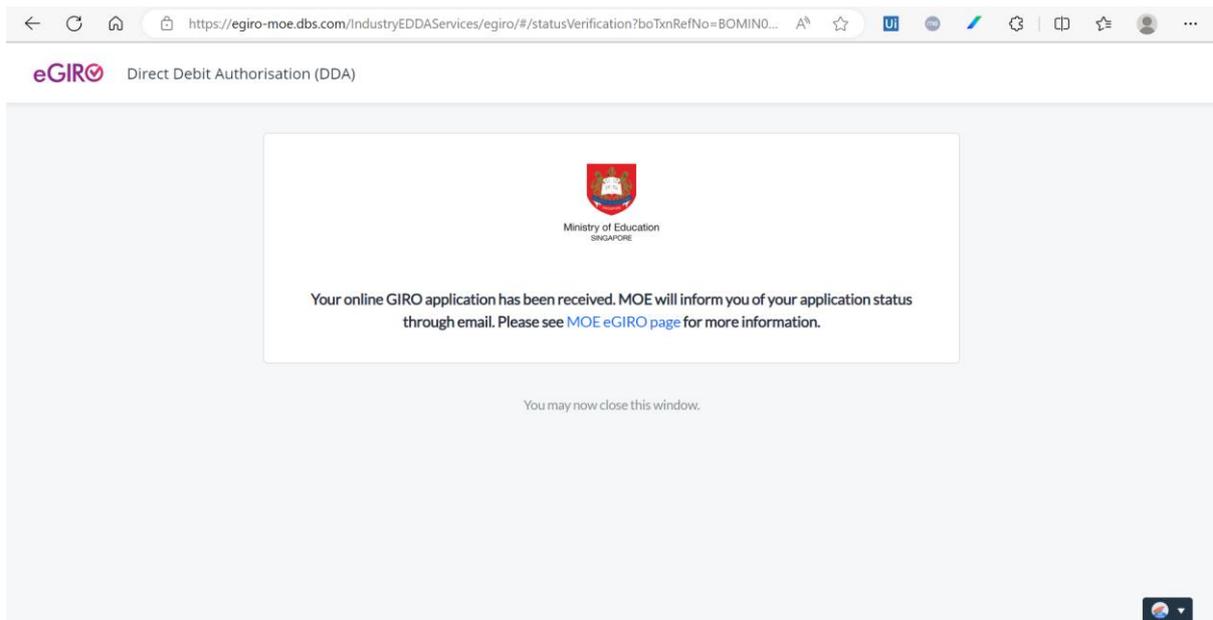
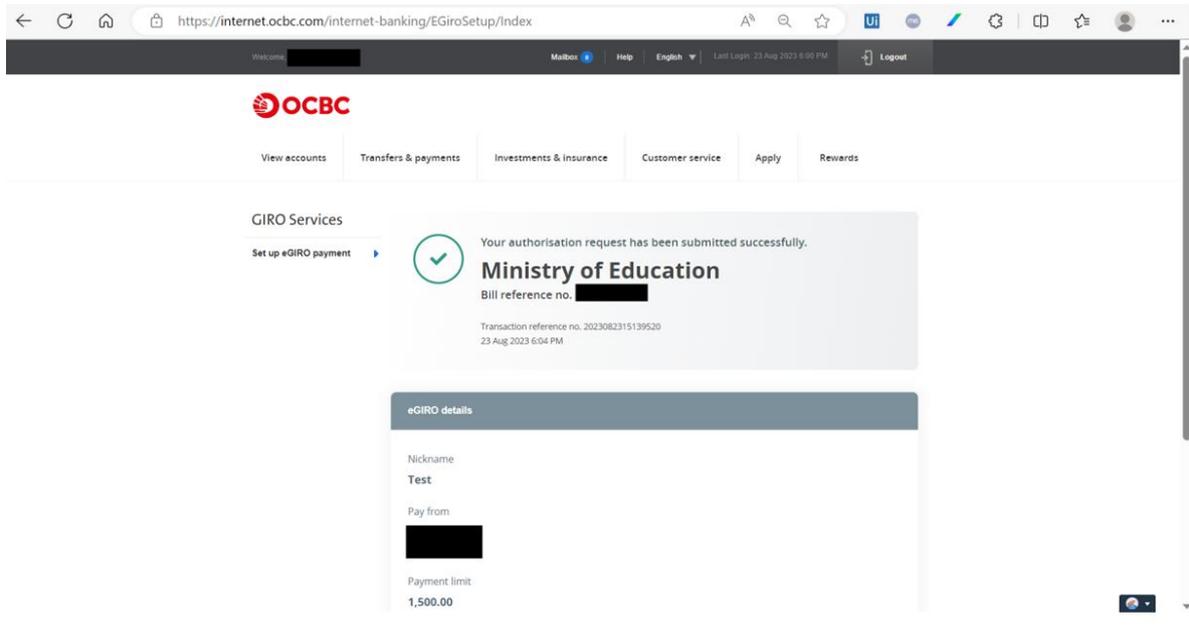
Scroll to review the following terms to proceed with your application:

This screenshot shows a scrollable list of terms. The visible text includes 'I am aware and accept that if I have existing GIRO arrangements with other banks for the billing organisation for bills which I am making an eGIRO set-up application for, those will end once my eGIRO arrangement are in effect.' followed by a bullet point: 'OCBC Bank is not responsible for any of my loss or damage caused by or arising from any action, inaction or delay in relation to the eGIRO arrangement, or any failure to terminate any existing GIRO arrangement with any other bank. I further agree that OCBC Bank is not liable for any claims by any party in relation to the eGIRO arrangement, or any failure to terminate any existing GIRO arrangement with any other bank.'

[Back](#)

Cancel Submit

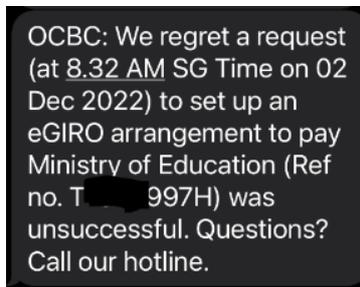
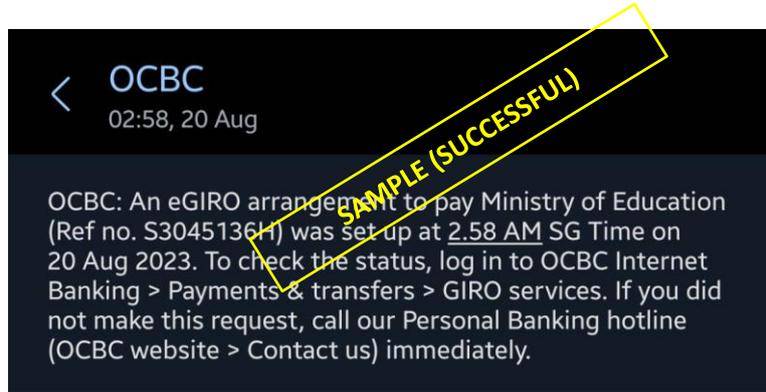
viii) Upon successful submission, you will see the following screens.



**NOTE:**

Seeing the above screens does not guarantee successful setup. Please refer to the SMS and/or email sent from OCBC to confirm the status of the e-GIRO setup.

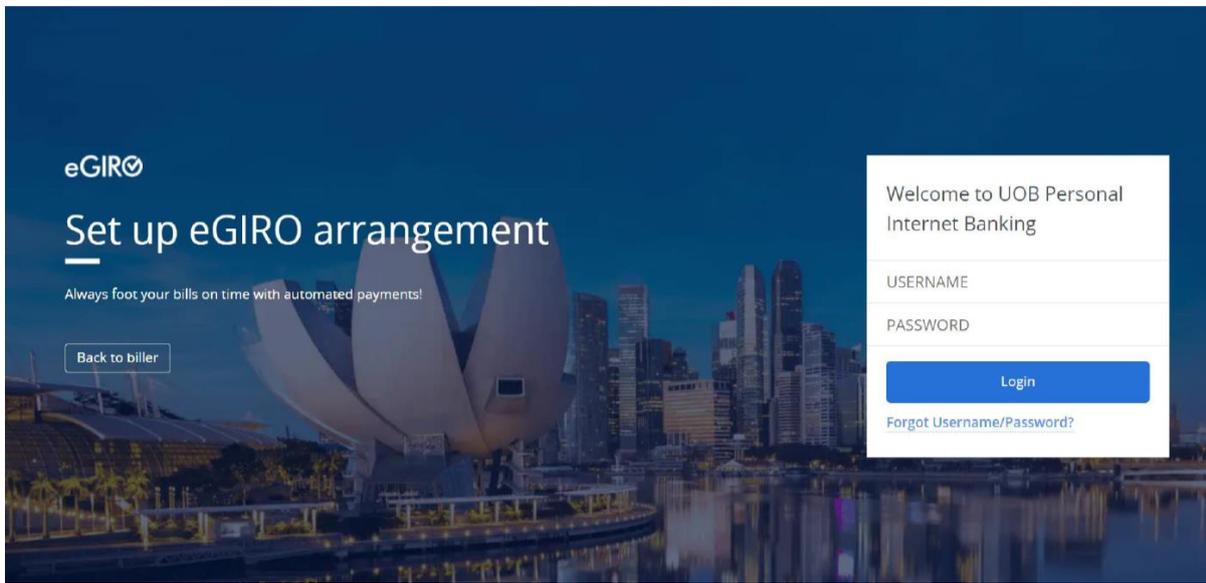
- ix) Bank account holder will receive a SMS notification from OCBC confirming the status of the e-GIRO setup.



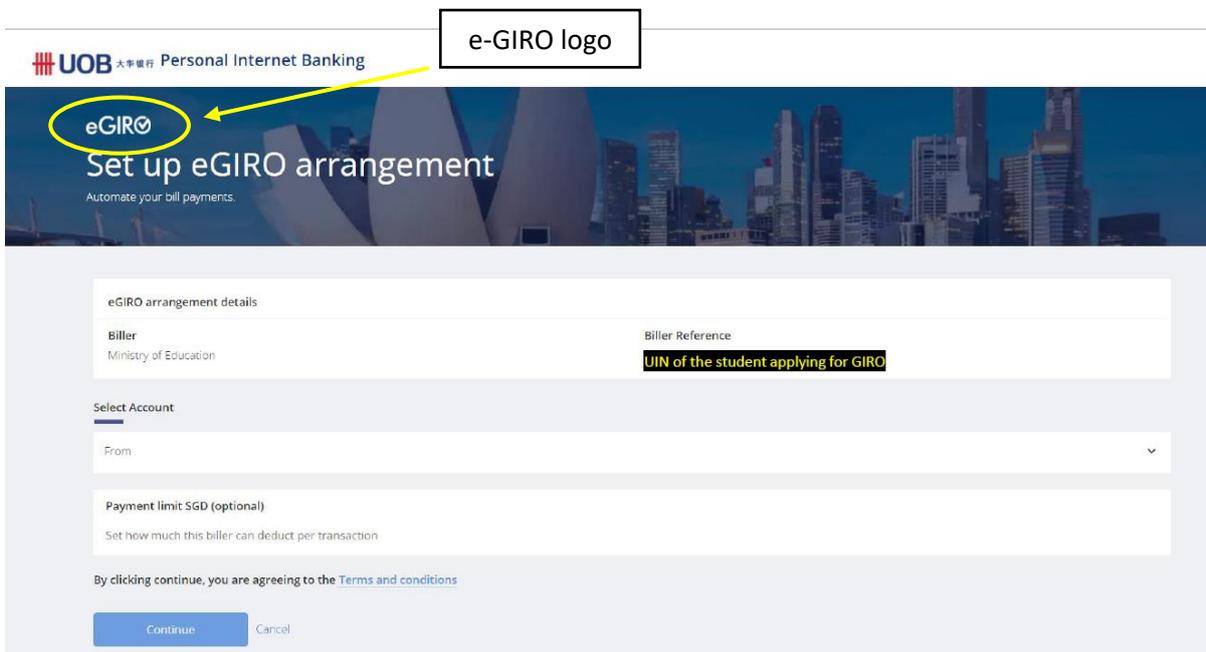
**SAMPLE  
(UNSUCCESSFUL)**

### 3C. e-GIRO application with UOB bank account

- i) At the internet banking portal, log in using your username and password. You will need to have internet banking access for this service.



- ii) To verify that you are at the correct page, the e-GIRO logo will be visible at the top of the screen.



- iii) Billing reference will be auto filled. Select your preferred bank account. Leave the Payment limit as blank.

**NOTE:**

- a) CDA accounts, joint accounts requiring 2 signatories and corporate accounts cannot be accepted for e-GIRO applications.
- b) If you wish to set a deduction limit, please ensure it is enough to cover at least 3 months of school fees, to avoid unnecessary penalty from the bank. You may check your child's estimated school fees at the [MOE website](#).
- c) If you wish to set an expiry date subsequently, please ensure it is after your child's expected final graduation from school to avoid premature termination.

- iv) Follow the 2FA instructions to complete the e-GIRO application.

UOB 大华银行 Personal Internet Banking

### eGIRO

## Set up eGIRO arrangement

Automate your bill payments.

**eGIRO arrangement details**

<b>Billers</b> Ministry of Education	<b>Billers Reference</b> UIN of the student applying for GIRO
<b>From</b> Your chosen bank account	<b>Payment limit (SGD)</b> No payment limit

**Unable to access**  
We did not receive your confirmation. You can also confirm your access via these steps:



**STEP 1**  
Open UOB Mighty and go to 'Mighty Secure' on your pre-login screen.



**STEP 2**  
Select 'Transaction signing code' and enter **58128858** to generate code.



**STEP 3**  
Enter the code generated.

Enter code

**Submit** Cancel

v) Upon successful submission, you will see the following screens.

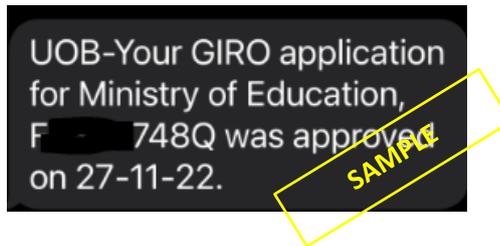
The screenshot shows the UOB Personal Internet Banking interface. At the top, there is a navigation bar with the UOB logo and the text "Personal Internet Banking". Below this is a banner for "eGIRO Set up eGIRO arrangement" with the subtext "Automate your bill payments." and a background image of a city skyline. A blue notification bar at the top of the main content area reads: "Almost done! To confirm your submission, you will be redirected back to browser. If you are not redirected in 10 seconds, switch back to your browser." Below the notification is a white box titled "eGIRO arrangement details" containing the following information:

<b>Billers</b> Ministry of Education	<b>Billers Reference</b> [Redacted]
<b>From</b> [Redacted]	<b>Payment limit (SGD)</b> No payment limit
<b>Reference no.</b> [Redacted]	

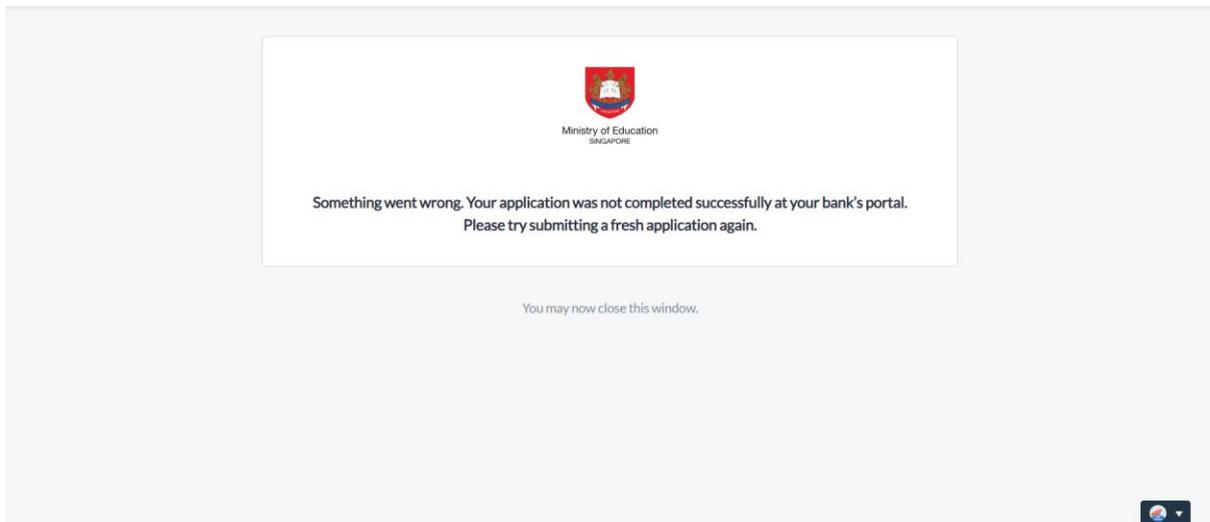
This screenshot shows a solid dark blue screen, which appears to be a confirmation or transition screen. It contains no text or other visual elements.

The screenshot shows a web page titled "eGIRO Direct Debit Authorisation (DDA)". The main content is a white box with the MOE Singapore logo at the top. The text inside the box reads: "Your online GIRO application has been received. MOE will inform you of your application status through email. Please see [MOE eGIRO page](#) for more information." Below this box, it says "You may now close this window."

- vi) Bank account holder will also receive a SMS notification from UOB upon successful submission of the e-GIRO application.



- iv) If you see any error message like the one below, your submission is unsuccessful. Please submit a new application through [eGIRO](#) again.



## Edusave Standing Order Application

Step 1: Visit <https://www.moe.gov.sg/financial-matters/edusave-account/usage-of-edusave-funds> and click on **MOE-Funded Schools**



## Edusave Account: Usage of funds

Learn how your child can make use of their Edusave funds.

How your child can use their Edusave funds and the period they will receive their annual contributions, depend on the type of school they attend.

- **MOE-Funded Schools** include Government and Government-Aided Primary, Secondary, Junior Colleges, Millennia Institute, Independent Secondary and Junior Colleges, Specialised Independent Schools, Specialised Schools, and SPED.
- **Non-MOE-Funded Schools** include madrasahs and privately-funded schools.

**MOE-Funded Schools** ^

Your child can use their Edusave funds for:

- Enrichment programmes organised by their schools.
- 2nd-tier miscellaneous fees.
- Miscellaneous fees for autonomous government and government-aided schools.
- Personal learning devices in secondary schools, junior colleges and Millennia Institute under the digital learning programme organised by their schools.

To use your child's Edusave funds, you will need to submit the online [Standing Order Form](#) with either parent's SingPass login.

**Note:** If your child is studying in an independent or special education school, you should get and submit the completed ad-hoc withdrawal form, from your child's school.

**Non-MOE-Funded Schools** v

Click on **Standing Order Form**

## Step 2: Log in with Singpass



# Standing Order for Use of Edusave Account At Govt / Govt-Aided School

🕒 2 mins estimated time to complete

### Instructions

This form is to be used by parent/guardian of a Singapore citizen student who wishes to use the Edusave account of his/her child/ward to pay for approved fees by MOE and/or enrichment programmes charges incurred by the child/ward in a Government or Government-aided school and billed by the school.



Log in with Singpass →



Sign in with Singpass to access this form.  
Your Singpass ID will be included with your form submission.

## Step 3: Complete the E-form

### Instructions

This form is to be used by parent/guardian of a Singapore citizen student who wishes to use the Edusave account of his/her child/ward to pay for approved fees by MOE and/or enrichment programmes charges incurred by the child/ward in a Government or Government-aided school and billed by the school.

1. Are you setting up the Edusave Standing Order for a Primary One child in 2024?

<input type="radio"/> No	<input checked="" type="radio"/> Yes
--------------------------	--------------------------------------

2. Student NRIC/BC No.

3. Student Name

4. School Name

5. I wish to use my child's/ward's Edusave account for payment of approved fees. (optional)

 Yes

6. I wish to use my child's/ward's Edusave account for payment of local and overseas enrichment programme charges. (optional)

 Yes

7. Please enter your Mobile Number for us to contact you for further queries.

8. Please enter your Email Address to receive a confirmation from us.