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| **ABOUT THE CREATIVE ARTS PROGRAMME** |
| The Creative Arts Programme (CAP) is jointly organised by the Gifted Education Branch, Ministry of Education Singapore and Yale-NUS College. It is offered for both EL participants (Sec & JC/ Pre-U) and MTL (CL, ML, TL) participants (Sec). JC/Pre-U students who are eligible to apply are those in JC1, IP Year 5 and Pre-U1 & Pre-U2 (CIs only). The Seminar provides budding writers with the chance to attend creative writing workshops, performance workshops, plenary lectures and enrichment sessions. Following the Seminar, participants may apply for a 9 month-long mentorship attachment, where successful applicants receive the guidance of a local writer. Information about the mentorship will be provided at the Seminar.Successful applicants for the CAP 2023 Seminar must be available on 12 May 2023 (afternoon) to attend a mandatory online pre-Seminar briefing and engage in learning activities. Between 12 May to 29 May 2023, participants may be given tasks to complete in preparation for the Seminar. From 29 May to 1 June 2023, CAPpers will attend a mix of online and in-person sessions, unless SMMs change. The programme and modality of CAP will be confirmed and released with JC/Pre-U selection results in late April.*Works submitted for or created at the CAP may be selected by MOE for training and research purposes.* |
| **INSTRUCTIONS FOR STUDENTS** |
| 1. Seek permission to apply for the CAP Seminar through the CAP Liaison Teacher, the designated point of contact between CAP and the school.
2. Ask a relevant teacher to write you a personal recommendation. They Your Teacher Recommender should be able to comment on your abilities as a creative writer.
3. Read through the Infopack (<https://go.gov.sg/2023-cap-jc-infopack> - this file) to prepare the following BEFORE submitting the online application:
	1. current photo (.jpg, Max 1 MB)
	2. personal statement responses (See page 2 for questions)
	3. creative writing portfolio in one PDF document (.pdf, Max 3MB)
	4. email address of your CAP Liaison Teacher
	5. email address of your Teacher Recommender
4. Go to <https://go.gov.sg/2023-cap-jc-app> to fill in the application on FormSG.
5. Check that you receive the confirmation email. If your school/.edu account blocks automated emails, re-submit the application with a personal email. If you resubmit the application for any reason, include in your name field "**RESUBMITTED Your Name**". The assessors will use that entry and disregard earlier ones.
6. Copy the **RESPONSE ID** from the confirmation email and key it into Form A (Infopack, page 3).
7. Provide Form A and your portfolio to your CAP Liaison Teacher and your Teacher Recommender.
8. For help, email creative\_arts\_programme@moe.edu.sg
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| **DEADLINES** |
| * Submit your application by **27 Mar 2023, 5pm.**
* Request that your CAP Liaison Teacher and Teacher Recommender submit their forms by **3 Apr 2023**.
* Teachers will only be able to submit their forms AFTER you have submitted your portfolio and obtained your Response ID.
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| **PERSONAL STATEMENT RESPONSES**(Responses to be submitted via the online form) |
| 1. Why do you wish to join the Creative Arts Seminar? Include in your response what you would want to learn from the Seminar, and why it would make a difference for yourself and others.
2. What are your personal interests and co-curricular activities in school? Have you participated in any writing camps or competitions? Please specify.
3. In your opinion, what are the responsibilities of a Creative Arts Seminar participant?
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| **PORTFOLIO SUBMISSION** |
| *Portfolios that exceed the limit in terms of number of pieces or words are discouraged and will be assessed at the judges’ discretion.* **Intellectual Integrity** * All intellectual contributions from others should be duly acknowledged in the portfolio. Please note that plagiarism is a serious offence. Students who are found to be guilty of plagiarising the literary works of others will be **disqualified** from the programme.

**Genres accepted** * You may submit a poetry or prose or playwriting portfolio
* Each portfolio should comprise of works from a single genre only.

**Number of Portfolio Pieces**

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| **Portfolio Genre** | **Min no. of pieces** | **Max no. of pieces** | **Max words per piece** |
| Poetry | 5 | 8 | 1000 |
| Prose | 5 | 8 | 1500 |
| Play | 3 | 5 | 3500 |

**Special Note for the Submission of Novel Excerpts (Prose Portfolios)*** Submit a maximum of 3 excerpt chapters, with each chapter not more than 1,500 words in length and counting as one piece of work within the portfolio. The portfolio cannot consist only of novel excerpts.
* Ensure the excerpts capture a **complete and significant narrative moment**.
* Provide a written reflection that explains how the excerpt relates to the whole narrative and what effect you want to achieve.

**Rubric*** Please read the rubric here: <https://go.gov.sg/2023-cap-portfolio-rubric>

**Reflections*** Reflections are **strongly encouraged** for every literary work in the portfolio.  Your reflections will help the evaluator understand your intent and craft, which may not always be obvious from reading works with no contextual frames.

**Languages accepted*** The JC/Pre-U CAP is offered in English only.

**Optional: Second Portfolio Submission*** A separate portfolio and application are required if an applicant wishes to submit works in more than one genre. CAP Seminar applicants will only be chosen for one genre and will be expected to attend Seminar workshops in that genre only.
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| **FORM A** |

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| **SUMMARY OF APPLICATION INSTRUCTIONS FOR STUDENTS** |
| Students are to1. read through submission guidelines at <https://go.gov.sg/2023-cap-jc-infopack>
2. submit their application and portfolio at <https://go.gov.sg/2023-cap-jc-app>
3. check their inboxes for the confirmation email
4. copy the **Response ID** provided in the confirmation email to complete the section in green below
5. send the softcopy of Form A and their portfolio to the Liaison Teacher and Teacher Recommender
6. request that the Liaison Teacher and Teacher Recommender complete the submission at <https://go.gov.sg/2023-cap-jc-tr>
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| **FOR CAP 2023 APPLICANT TO FILL IN:** |
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| Applicant’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Applicant’s School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Applicant’s Class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Applicant’s Response ID from Confirmation Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **INFORMATION FOR TEACHERS:** |
| **Liaison Teachers, before submitting the online form, you should have:** 1. reviewed the student’s portfolio
2. received **permission from the School Leaders** for the student’s application

**Teacher Recommenders, you will be asked to provide the following on the form:**1. a rating of the applicant’s intellectual traits
2. a rating of the applicant’s social emotional strengths
3. information if he/she has any psychological or emotional problems which may require special attention and care at the seminar
4. an overall recommendation of the applicant’s suitability for the programme
5. any other comments on the applicant’s suitability for the Creative Arts Programme

Please submit the online form at <https://go.gov.sg/2023-cap-jc-tr> by **3 April 2023****TEACHER RECOMMENDATIONS ARE CONFIDENTIAL AND WILL NOT BE SEEN BY THE APPLICANT**Please email creative\_arts\_programme@moe.edu.sg if you have any queries. |